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ABSTRACT

Volume 3 of a three-volume guide to vocational curriculum resources for disadvantaged students consists of instructional checklists for resources identified in the following areas: agriculture, auto body repair, automobile mechanics, basic math skills, basic reading skills, business education, career education, carpentry, cosmetology, custodial and maintenance, data processing, distributive education, drafting, electricity, electronics, food industries, graphics, health occupations, home economics/needle trades, life skills, consumer education, machine shop, masonry/concrete, plumbing/pipe fitting, safety, sheet metal, welding, miscellaneous subject areas, and professional resources. Each checklist follows a typical format that includes the following sections: (1) title block, (2) intended use, (3) instructional format, (4) nonprint material format, (5) features for disadvantaged students, (6) material readability, (7) illustrations, (8) print material format, (9) description, (10) comments, and (11) recommendation. A list of publishers/producers contacted during the search for curriculum materials is appended. (LRA)

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VOCATIONAL CURRICULUM RESOURCES

FOR DISADVANTAGED STUDENTS

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INTRODUCTION

Vocational Curriculum Resources for Disadvantaged Students is the result of a nation-wide search for resources which are suitable for disadvantaged students in vocational programs. Emphasis in the search was placed on resources having high interest and low reading levels.

This guide consists of an "Instructional Checklist" for each resource. The Checklist was developed at the Maryland Vocational Curriculum Research and Development Center (MVCRDC), field tested and then revised to its present form. The Checklist conveys evaluative information such as usability, suitability, and recommendations in the *description* and *comments* sections. Other, more objective criteria are categorized in such area as *readability, format (instructional, print, and non-print), intended use, etc.* Criteria are checked as applicable for each resource. The information presented in the Checklist will, in many cases, enable educators to make purchase decisions. Local education agencies will find this guide beneficial in the adoption, modification and implementation of curriculum materials for use with disadvantaged students in vocational programs.

At the end of this guide is a listing of the producers/publishers contacted during the MVCRDC's search. Complete addresses are listed so that users will be able to acquire their own catalogs or additional information about available instructional resources.

Educators in Maryland are encouraged to inspect, review, and use the curriculum resources for disadvantaged students available at the MVCRDC. It will be noted in the *comments* section of the Checklist if a resource cited in the guide is not available at the MVCRDC.

Resource guides listing vocational curriculum material for teachers of handicapped and bilingual students have also been compiled by the MVCRDC. There is an overlapping of suitability requirements among these three populations, allowing some resources to be useable with more than one group. However, each resource, regardless of the fact that it may be suitable for one or both of the other populations, is listed in only one guide. Users should check their vocational areas of interest in each guide for the widest selection of resources available.

Explanation of the Review Format

The "Instructional Checklist" consists of several different areas which provide the user with a detailed description of a resource's components and desirability.

The following areas appear on the front side of the Checklist:

- *TITLE BLOCK* lists the title, author, publication information, order number(s), price(s), and vocational subject area.
- *INTENDED USE* specifies the primary user of the resource (student, teacher, or administrator) and the educational level (secondary, post-secondary, or adult education).
- *INSTRUCTIONAL FORMAT* indicates the elements or components which comprise the resource.
- *NON-PRINT MATERIAL FORMAT* describes the type and length of audio-visual media.
- *FEATURES FOR DISADVANTAGED STUDENTS* addresses specific characteristics which have been identified as beneficial to the vocational education of the disadvantaged.
- *MATERIAL READABILITY* indicates copy format and reading levels (determined by the Fry formula, unless otherwise indicated).
- *ILLUSTRATIONS* describes the type of visuals included, such as cartoons, charts, and photographs.
- *PRINT MATERIAL FORMAT* lists the method of binding and number of pages in a printed instructional resource.

The reverse side of each form contains these areas:

- *DESCRIPTION* is a succinct, objective statement regarding the resource's content and design, frequently including chapter headings.
- *COMMENTS* provide the reviewers with a subjective evaluation of the resource, notes stereotypes and biases, and indicates reasons for recommendation or rejection.
- *RECOMMENDATION* is based on the overall suitability of the resource. Resources are generally recommended unless they are technically or pedagogically unsound, very difficult to obtain, contain unsuitable language, etc. Evidence supporting the evaluator's recommendation is found in the area entitled *comments*.

Explanation of the Table of Contents

Instructional resources may be listed in one of the following ways:

- *VOCATIONAL SUBJECT AREA*, if the resource is designed primarily to teach students subject matter in a vocational class. Subject areas range from Agriculture to Welding. Subject areas not covered by these areas are included in "Miscellaneous Subject Areas."
- *BASIC READING/MATH SKILLS*, if the resource is designed primarily to teach students prerequisite reading or computation skills in order for them to succeed in a vocational course it is included here. These resources teach reading/math within a vocational context.
- *CROSS-REFERENCED*, if the resource fits into more than one subject area, it will be listed in each, but all listings will refer to the same page in the guide.

For example, a resource designed to teach math skills in the vocational area of agriculture would be included in the Table of Contents under Basic Math Skills, page 12, and also listed under Agriculture, again referring to page 12.

PREFACE

The Vocational Education Act of 1968 and P.L. 94-482 mandate that the disadvantaged be provided with broader opportunities to succeed in vocational education programs. Because their success is dependent upon suitable curriculum resources, this publication will save time in the educator's search for such resources.

Vocational Curriculum Resources for Disadvantaged Students represents the Center's effort to provide a comprehensive, up-to-date review of vocational education resources available for the disadvantaged.

Mention of publishers, trade names, or particular producers in no way constitutes endorsement of a resource by the Maryland Vocational Curriculum Research and Development Center or the Division of Vocational-Technical Education, Maryland State Department of Education.

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TITLE: ABOUT BUYING ON CREDIT

AUTHOR: Pieslak

SOURCE: Vocational-Technical Curriculum Laboratory
Rutgers University
Bldg. 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Order #: BE-327 Price: $3.50 Copyright: 1975

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 27

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
● high interest level
motivator Subject matter
● reading level 7-8 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
0 individual instruction
● group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____ min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

DESCRIPTION

This brief manual was written for deaf students but may also be useful to others needing intermediate reading level material. The topics covered include the essentials of charge accounts and other store credit plans, credit cards, installment buying, and borrowing money. Each lesson consists of an information section, a list of vocabulary words with meanings and assignments or review questions. Some sample forms are included.

COMMENTS

This item can be used with a class or also used for individual instruction.

VCRD

8 RECOMMENDED 0 NOT RECOMMENDED

TITLE: ACCENT/JOB MODELS
(Series of 3 booklets)

AUTHOR:

SOURCE: Follett Publishing Co.
1010 W. Washington Blvd.
Chicago, Ill. 60607

Order #: By title Price: $1.50 ea. Copyright: 1967-74

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 32 each

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 3 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
● student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This is a series of three booklets entitled: Paycheck, Retail Salesclerk, and Service Station Attendant. They contain stories of people and the problems they encounter in their jobs. Math skills are emphasized. Filling out forms, using money, income tax deductions, and pay checks are also covered.

Exercise problems are at the end of each section within the booklets.

COMMENTS

The series contains easy-reading stories that use the world of work as their background. The material presented is relevant and the problems are true-to-life. The math exercises are meaningful.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: THE ANATOMY OF A SALE

AUTHOR:

SOURCE:
Sears, Roebuck and Co.
Consumer Information Services
Dept. 703
Sears Tower
Chicago, Illinois 60684

Order #: AV40 Price: $5.00 Copyright: 1978

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
● modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 40

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
● student work sheets
● review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 17 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip and 33 1/3 rpm record

VCRD

DESCRIPTION

The Anatomy of a Sale contains a 35mm filmstrip, 33 1/3 rpm record containing the narration, and a teacher's guide. The teacher's guide contains an introduction, objectives, and instructions on how to write additional objectives, a pretest, vocabulary list, discussion topics, activities, situations to analyze, a crossword puzzle, and script to the filmstrip. Unit also contains a library catalog card.

COMMENTS

Traditional sex roles are depicted but is racially fair.

The unit is a valuable resource for explaining the tactics salespeople use and how to deal with them.

The teacher's manual is invaluable as a resource of ideas for this presentation. Room for adaptability for any population.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: APPLICATION FORMS

AUTHOR: Piltch

SOURCE: Frank E. Richards Publishing Co., Inc.
P.O. Box 66
Phoenix, New York 13135

Order #: 196 Price: $1.95 Copyright: 1972

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 60 ±

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
●, secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
● student work sheets
● review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____ min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

406 27

DESCRIPTION

This booklet constitutes a step-by-step approach to filling out employment application forms. The booklet is designed to promote the understanding of important application words. Correct response to specific directions is also stressed. There is no text material.

COMMENTS

This booklet is a very simply worded student workbook. It provides numerous examples of application forms. The teacher must supply any direction or supplemental information. Its step-by-step approach should make it suitable for use with disadvantaged students with poor reading skills.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BE INFORMED SERIES

AUTHOR:

SOURCE: New Readers Press
Box 131
Syracuse, New York 13201

Order#: by unit Price: $.85 each

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 40 ±

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 4-6 grade See comments
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

The series consists of 20 independent study units. Units are self-contained curriculum modules, requiring up to 10 class hours of work. Unit exercises are designed to: develop reading comprehension, word study, writing, listening, and grammar skills. Answer keys are provided. Units cover the following: personal credit, buying a car, owning a car, buying a house, personal insurance, renting a dwelling, finding a job, news media, taxes, banking, mental retardation, marriage, measurements, wise buying, library, money, drugs, nutrition, population, and pollution.

COMMENTS

While not specifically designed for use in vocational classes, some of the units may be used as supportive or supplemental resources in vocational areas such as automotive, business education, distributive education, etc. The reading level was determined by the developers using the Gunning Fog Index. Some students may have a little difficulty with the reading level.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BUDGETING

AUTHOR:

SOURCE: Follett Publishing Company
1010 W. Washington Blvd.
Chicago, Illinois 60607

Order#: see back Price: see back Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 63

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 4-6 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
● student activities
● student work sheets
● review questions
● answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The purpose of this publication is to assist students in understanding and developing a personal budget. Covered are: income, fixed and changing expenses, sample budgets, etc. The publication consists of 8 lessons, each of which is complete with exercises. Learning activities are included.

Student Workbook	Order #:	2177	Price:	$1.80
Teacher's Guide	Order #:	2179	Price:	$1.20

COMMENTS

The low reading level of this publication makes it suitable for use with disadvantaged students having poor reading skills. Student exercises reflect content of respective lessons. Vocabulary is stressed. It can be used for either group or individual instruction.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BUDGET PRACTICE SKILL TEXT

AUTHOR:

SOURCE: Special Service Supply
Box 705
Huntington, New York 11743

Order#: by title Price: unknown at this time Copyright: 1970

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: 36

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level 4-5 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Budget planning and a simple sample budget are presented along with a series of budgeting problems. An answer key is provided.

COMMENTS

The material has no built-in motivational strategies and is not recommended for that reason. A teacher could use the budgeting problems as a supplement to a planned unit on budgets.

VCRD

0 RECOMMENDED • NOT RECOMMENDED

TITLE: BUYING GUIDES, FAMILY DEVELOPMENT SERIES

AUTHOR: Udvari, Laible

SOURCE: Steck-Vaughn Company
Box 2028
Austin, Texas 78768

Order #: ISBNO-8114-0326-2 Price: $1.68 Copyright: 1973

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 112

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 3-4 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This publication is designed to aid users in the further development of consumer-oriented skills. The titles of the chapters are: How to Buy Wisely; Smart Food Shopping; How to Buy Clothes; Buying Home Furnishings; Buying Home Appliances; and Satisfaction Guaranteed. While the text does contain some student review questions, it is basically a reading resource. Numerous photographs and line drawings complement the publication.

COMMENTS

The extensive use of photographs may enable this material to be used with disadvantaged vocational students. The reading level and volume of reading contained in the text should have an impact on the adoption of this text. Ethnic groups are meaningfully portrayed.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CONSUMER EDUCATION IN AN AGE OF ADAPTATION

AUTHOR: Campbell

SOURCE:
Sears, Roebuck and Company
Consumer Information Services
Department 703
Sears Tower
Chicago, Illinois 60684

Order #: ER-7 Price: $2.00 Copyright: 1971

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 103
Wire spiral

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This teacher's resource was developed especially to assist the teacher in adapting consumer education to meet the needs of economically disadvantaged students. The two main content areas deal with educational objectives relating to various aspects of consumer education and with methods for adapting the program to the needs of diverse student populations. There is also a section of surveys/questionnaires to help identify, motivate and evaluate students as well as an extensive bibliography on adapting instruction and a glossary section, which could be useful in vocabulary development.

COMMENTS

This is one of the most pertinent items produced by Sears. The educational objectives they give can be rewritten as performance objectives fairly easily; the general and specific suggestions for adapting materials for ethnically different, economically disadvantaged and age differences seem useful; the bibliography, while a little out-dated, has brought together many references on individualizing instruction, some of which are definitive in the field still. Much of the information is in chart form for quick apprehension.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CONSUMER EDUCATION: PROGRAMMED LEARNING INSTRUCTION IN 12 AREAS

AUTHOR:

SOURCE: Delta Pi Epsilon National Office
Gustavus Adolphus College
St. Peter, Minnesota 56082

Order#: See back Price: See back Copyright: varies

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psychomotor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 30±

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 6-8 grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
● student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This resource consists of 14 programmed learning instructional units focusing on various areas in consumer education. Typical units include: Behavioral Objectives, and a self-paced text which has provisions for student input and immediate feedback. The instructional units are not illustrated and the reading level may make them inappropriate for many disadvantaged vocational students. A teacher's handbook is available.

COMMENTS

	Instructor's Handbook (FREE with 4 or more booklets)	$1.00
I	The Individual Consumer in the Marketplace (Second Edition)	1.00
II	Budgeting and Money Management (Second Edition)	1.00
III	Using Consumer Credit (Second Edition)	1.00
IV-1	Buying Goods-Food (Second Edition)	1.50
IV-2	Buying Goods-Clothing (Second Edition)	1.00
IV-3	Buying Goods-Household Furnishings and Appliances	1.00
V	Buying Services	1.00
VI	Buying Transportation (Second Edition)	1.00
VII	Using Leisure Time, Energy, and Money	1.00
VIII	Housing	1.00
IX	Making Use of Insurance	1.50
X	Savings and Investments	1.50
XI	Consumer Taxes (Second Edition)	1.50
XII	The Consumer in Society (Second Edition)	1.00

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: A DEPARTMENT STORE IN THE CLASSROOM: A GUIDE TO THE CATALOG AND OTHER COMMUNITY RESOURCES FOR CONSUMER EDUCATION CLASSES

AUTHOR:

SOURCE:
Sears, Roebuck and Company
Consumer Information Services
Department 703
Sears Tower
Chicago, Illinois 60684

Order #: ER-4 Price: $1.00 Copyright: 1969

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 39

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This teacher's guide provides the teacher with sample concepts, generalizations and learning experiences for teaching general consumer education. Additional strategies, especially for utilizing community resources, are also given. Sample of students' poems about money and form letters relating to field trips as well as suggested uses for newspapers and periodicals may be helpful, too.

COMMENTS

The stress on developing information and skills that students can use on the job or at home may make this a valuable resource for teachers of the disadvantaged. There is a strong emphasis on real life learning situations. Some activities relate to career education, also.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: ECONOMICS: WHAT IT IS, HOW IT CAN HELP

AUTHOR: Lenox

SOURCE: Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103 - Kilmer Campus
New Brunswick, N.J. 08903

Order # SP-3A Price: $2.00 Copyright 1972

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- 0 number of pages: _____

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 3-4 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

A basic, simply worded and illustrated text on consumer education. Topics include: trade and money, dependency, and goods and services. Review questions are given at the end of each chapter.

COMMENTS

The content and reading levels, as well as frequent use of illustrations, makes this booklet serviceable for disadvantaged students. It is basically designed to be used in a group setting, especially if the questions are answered orally in discussion sessions. The illustrations are basically cartoon-type. No ethnic groups are portrayed.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: FINDING A GOOD USED CAR

AUTHOR: Fletcher and Kelley

SOURCE: Janus Book Publishers
3541 Investment Blvd. Suite 5
Hayward, California 94545

Order #: By title Price: $2.65 Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 65

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator Activities
- ● reading level 4 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VGRD

DESCRIPTION

Finding a Good Used Car contains an introduction, 8 units, a guide to phonetic respellings, and a used-car report card. A separate teacher's manual is also included.

The 8 units are:

1. Choosing a Car
2. Shopping for a Car
3. What Makes a Car Go?
4. Age and Mileage
5. Before the Road Test
6. During the Road Test
7. After the Road Test
8. At the Mechanic's

Workbook-type manual is consumed and has checkpoint and wordcheck activities for review.

Teacher's manual contains a note from the authors, notes on the units, a vocabulary list of the phonetically respelled words from the student book, and an answer key.

COMMENTS

The student workbook is an excellent resource for basics about cars and instructions on how to buy a good used car. Written in easy-to-understand language. The diagram containing 6 engine systems is unclear. Other diagrams are meaningful and easier to understand.

It is culturally, racially and sex fair.

The teacher's manual has some good ideas for giving students "hands-on" experiences looking at cars. Nor many other learning aids or ideas are included.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: FOLLETT COPING SKILLS SERIES
(Series of 4, see back)

AUTHOR: Cabasin

SOURCE: Follett Publishing Co.
1010 W. Washington Blvd.
Chicago, Ill. 60607

Order#: By title Price: $12.00 Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: ± 64 per book

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 6.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- ● performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This is a series of four books designed to help students improve coping skills. The books are:

1. Budgeting
2. Finding Work
3. Getting Medical Assistance
4. Using Community Resources.

Each book is divided into units which are subdivided into lessons. Objectives are given with activities, questions, and sample forms. New vocabulary is introduced and reinforced through practical examples.

The teacher's guide provides discussion topics designed to improve the student's self-image.

COMMENTS

The content is designed to be meaningful to adults, but is written at a low reading level.

There is a lack of visual aids in the resource, which may hinder motivational aspects.

Overall content is relevant and meaningful.

VC RD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE: FORMS IN YOUR FUTURE

AUTHOR: Goltry

SOURCE: Globe Book Company, Inc.
175 Fifth Avenue
New York, N.Y. 10010

Order #: 0-87065-922-7 Price: $3.00 Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 109

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 6-7 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
0 B/W
● color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
● student work sheets
0 review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Forms in Your Future is a consumable student workbook containing instructions and actual practice sheets for 24 different forms and applications. Each form is accompanied by a vocabulary exercise, hints and helps. After completing those exercises the student is then ready to fill out the form. All pages are perforated for easy tear-out.

A teaching guide is available at no charge. It contains definitions for the vocabulary words, suggestions for using the workbook in the classroom and discussion ideas.

COMMENTS

Sex biased language is used and men/women are portrayed in sex stereotyped roles. Ethnic groups are not depicted in meaningful proportions.

The format is motivational and this workbook would be a good unit on filling out forms.

The erroneous assumption is expressed that people don't enter the working world until age 21.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: THE GETTING ALONG SERIES OF SKILLS
(Five booklets in a series)

AUTHOR: Mooney

SOURCE: Frank E. Richards Publishing Co., Inc.
Order Department
P.O. Box 66
Phoenix, New York 13135

Order #: See back Price: See back Copyright: 1964-1965

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 65+ each

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 3-4 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- ● student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

The series is designed to incorporate reading, spelling, and arithmetic skills in general vocationally-oriented lessons. Good grooming and interpersonal skills are also incorporated. Lessons include student activities and achievement exercises. There are many cartoon-type illustrations.

COMMENTS

Five volumes are available in the series:

Vol I	After School is Out	#121
Vol II	Al Looks for a Job	#122
Vol III	A Job at Last	#123
Vol IV	Money in the Pocket	#124
Vol V	From Tires to Teeth	#125

(1978 Price: $1.95 each)

It should be stressed that these materials are of a very general vocational nature. They may be useful with some disadvantaged students having poor reading, spelling, and arithmetic skills. However, teachers should be sure to check some of the details. The pronunciation guides to some vocabulary words seemed misleading.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED
See comments.

TITLE: GETTING AND HOLDING A JOB

AUTHOR: Schneider

SOURCE: Frank E. Richards Publishing Co., Inc.
Order Department
P. O. Box 66
Phoenix, New York 13135

Order # 120 Price $1.95 Copyright 1974

SUBJECT AREA: Life Skills/ Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/ social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 60

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 7-8 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This booklet is a comprehensive worktext developed especially for the young adult getting ready to enter the business world. After study, the book is designed to be retained by the user as a source of special information in matters such as fringe benefits, social security, unions, methods of salary payment, payroll deductions, federal income tax, etc. Quizzes are included in the booklet.

COMMENTS

This publication would be suitable for use with regular and disadvantaged students. Reading level and lack of illustrations may make the workbook difficult for some disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: GETTING AROUND CITIES AND TOWNS

AUTHOR: Roderman

SOURCE: Janus Book Publishers
3541 Investment Blvd. Suite 5
Hayward, California 94545

Order #: By title Price: $2.65 Copyright: 1979

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- ● provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 64

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator Activities and character T.J.
- ● reading level 1.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VG RP

DESCRIPTION

Getting Around Cities and Towns contains an introduction and 8 units. A teacher's manual is included. The units are:

1. Getting Around a Neighborhood
2. North, East, South, West
3. Getting Around A Building
4. Using a Directory
5. Looking for an Address
6. Reading a Street Map
7. Getting Around by Bus
8. Getting Around a Big City

New words are underlined and phonetically respelled at the bottom of each page. Activities, reviews and two mini-quizzes with answers are included in content. The teacher's manual contains a note from the author, teaching suggestions, follow-up activities, a vocabulary list, and an answer key to activities and reviews.

COMMENTS

Student Book:

Central character is T.J. The book tells his story by involving the student in helping T.J. find his way around.

Good cultural integration; sex integration acceptable.

Written in contemporary-type language, but is not affected.

Mini-quizzes are constructed to be a "fun" progress test for the student. Phonetic respellings of new or difficult words are contained in the text to help students develop vocabulary.

Teacher's Manual

The teaching suggestions are meaningful and designed to enable the student to approach the subject matter in real life with confidence.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: GETTING READY FOR PAY DAY
(Series of 3, see back)

AUTHOR: Hudson, Weaver

SOURCE: Frank E. Richards Publishing Co., Inc.
Order Department
P.O. Box 66
Phoenix, New York 13135

Order #: See back Price: See back Copyright: 1963

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 30+

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 5-6 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

The texts cover checking accounts; how to set them up and maintain them, saving accounts; how to set them up, make deposits and withdrawals, and budget planning. Individual lessons are illustrated and contain student activities and exercises.

COMMENTS

This series consists of three books:

Book 1	Checking Accounts	#126
Book 2	Savings Accounts	#127
Book 3	Planning Ahead	#128

The series may be useful as resource material for either regular or disadvantaged students. It does not have a specific vocational orientation, however.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE GETTING YOUR DOLLAR'S WORTH

AUTHOR Shackell

SOURCE Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order#: CO-264 Price: $4.50 Copyright 1974

SUBJECT AREA Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 68

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
● high interest level
motivator cartoons & subject matter
● reading level 6 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
0 individual instruction
● group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This informal text on consumer problems was designed to hold the attention of "non-verbal" students. Most concepts are presented in anecdotal form. Topics covered include:

- buying on time
- other types of credit
- advertising abuses
- brand names
- contracts
- guarantees
- fraud
- small claims court
- how to save money
- Truth-in-lending law
- bargains
- garnishment
- N.J. Consumer Fraud Act

Discussion questions, projects, and an index are also included.

COMMENTS

Many math concepts and skills can easily be integrated into a consumer education program using this student text. Some of the consumer laws may apply only to New Jersey and teachers elsewhere may need to check with an expert in their own state's consumer laws before using this resource.

VCRD

1 RECOMMENDED 0 NOT RECOMMENDED

TITLE: GETTING YOUR MONEY'S WORTH (Group 1)
(Series of 6 filmstrips)

AUTHOR:

SOURCE: S.V.E.
5639 Harpers Farm Road
Columbia, Maryland 21044

Order #: A621SATC Price: $129.00 Copyright: 1971

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
● review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
● color
0 B/W
0 games
● other 35 mm filmstrips and cassettes

VCRD

DESCRIPTION

This resource is a series of 6 filmstrips and 3 cassettes recorded with the dialogue for one film on each side. Eilmstrips are packaged individually and are contained in a durable box. The visuals include real-life photographs and cartoon characters. There are teacher guide/scripts coinciding with each filmstrip. The film advances automatically or manually with audible pulse.

The filmstrips are entitled:

	Time (Minutes)
Buying Wisely	17
Making Credit Work for You	16:15
Blueprint for Money Management	16:50
Why You Need Consumer Know-How	17:35
Saving to Reach Your Goal	15:45
Let the Buyer Beware	16:45

There is no ordered sequence for presentation.

COMMENTS

The content of the filmstrips is approriate. The series is presented in an uninteresting manner and is not current with today's secondary classroom. The filmstrips tend to overlap, presenting the same material in various filmstrips. The vocabulary is higher than ideal for disadvantaged students.

The filmstrips do have objectives listed and provide review questions and enrichment activities.

Most of the characters are too old to enable the viewers to relate as peers.

NOT AVAILABLE AT MVCRDC

VCRD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE: HOW TO WRITE YOURSELF UP

AUTHOR: Wod

SOURCE: Frank E. Richards Publishing Co., Inc.
P.O. Box 66, Order Department
Phoenix, New York 13135

Order #: 225 Price: $1.95 Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 76

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 5-7 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
● student work sheets
● review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This publication provides instruction and practice in writing personal and business letters; filling out job application forms; applying for credit, social security, installment buying; and completing forms relating to banking, postal service, and income tax.

COMMENTS

This publication is simply written and incorporates numerous provisions for student responses. Many of the illustrations are of actual business forms. Reading level and use of illustrations make this publication suitable for use with disadvantaged students with poor reading skills.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: INTERPERSONAL LIFE SKILLS: PROGRAM FOR INDEPENDENT LIVING

AUTHOR:

SOURCE:
Singer Education Division
Career Systems
80 Commerce Drive
Rochester, New York 14623

Order #: by title Price: $425.00 Copyright 1976

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- ● provides immediate feedback
- ● modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound with steel spiral
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: N.A.

MATERIAL READABILITY

- 0 large print format
- ● double column copy
- 0 generous paragraph spacing
- ● high interest level motivator presentation format
- ● reading level 8.5 grade
- ● reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- 0 B/W
- ● color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- ● performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length * min.
- 0 OH projectuals
- ● color
- 0 B/W
- ● games
- ● other 35 mm Filmstrips (12) w/cassette cartridges (13)

* see description

VCRD

DESCRIPTION

This resource is a multi-media package designed to improve communication skills. Components include: twelve filmstrips, thirteen cassette tapes (manual and automatic advance), twelve participant workbooks, student materials for all activities, a group leaders manual, and a poster book. Filmstrip presentation times are typically short (5.7 minutes). Filmstrip narration is moderate in pace and uses both male and female voices. Dialog is contemporary. Visuals portray real people and cartoon characters of mixed racial backgrounds. The resource is not sex biased. The major goal of the resource is the development of: Self Appraisal Skills, Communication Skills, and Relationship Building Skills. Activities, which include competitive games, role playing, self-assessment and goal setting, reinforce and further develop these skills. The resource is complete with consumables for 12 participants. It is attractively and durably packaged.

COMMENTS

Audio-visual portions are, for the most part, interesting and should enhance motivation. This resource has been professionally developed, however, the ultimate utility of the resource may not justify the purchase price. MVCRDC staff question the use of the materials in a vocational program. Educators considering the purchase of this resource may find it beneficial to review it at the MVCRDC, prior to purchase.

The quality or validity of this resource is not questioned. The utility of the resource in a vocational program cause the MVCRDC staff to marginally recommend it.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: LIFE SKILLS: BUDGETING YOUR MONEY
(Series of 4. See back)

AUTHOR: Lutgendorf

SOURCE: S.V.E.
1345 Diversey Parkway
Chicago, Illinois 60614

Order #: LG620-SATC Price: $99.00 Copyright: 1978

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- ● loose leaf (Binder provided)
- ● stapled
- ● plastic spine
- 0 number of pages: 60

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length 10-12 min. per filmstrip
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrips and cassettes

VCRD

DESCRIPTION

The Life Skills: Budgeting Your Money set is packaged in a 3-ring binder with slots for the four filmstrips and cassettes (recorded with audible and inaudible pulse). A teacher's manual and 30 reproducible skill extenders are also included.

The filmstrips are entitled:

		Time (Minutes)
1.	Why Budget?	10:10
2.	Planning a Budget	11:15
3.	Living with a Budget	11:20
4.	Revising a Budget	10:20

The teacher's manual includes an introduction and sections for each filmstrip containing a glossary, pre-film and post-film activities, class room activities and a written narration of each filmstrip is also included. Skills sheets are reproducible for students. The master sheet has the answers on back.

COMMENTS

The series itself is culturally balanced and sex fair, but due to case study nature the individual films show only one situation. Male and female narrators are used.

The background music is not always appropriate to the filmstrip content.

Skill extenders may be worked at home or in class. They are generally meaningful activities.

The "personal budget" skill extender does not provide students who are already earning an opportunity to plan their own budgets.

The level is more toward adult basic education than disadvantaged youth.

Some adaptations and explanations may be necessary for use with the disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: LIFE SKILLS: CONSUMER CREDIT
(Series of 4. See back)

AUTHOR: Sanders and Lee

SOURCE: S.V.E.
1345 Diversey Parkway
Chicago, Illinois 60614

Order #: LG618-SATC Price: $99.00 Copyright: 1978

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- ● loose leaf (Binder provided)
- 0 stapled
- 0 plastic spine
- ● number of pages: +-60

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- ● high interest level motivator_____
- 0 reading level ____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length 8-11 min. /per film
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrips and cassettes

VCRD

DESCRIPTION

Life skills: Consumer Credit is packaged in a 3-ring binder containing the 4 filmstrips and cassettes (recorded with audible and inaudible pulse), a teacher's manual and 24 skill extenders.

The filmstrips are entitled:

1.	Cash or Charge?	8:50 Minutes
2.	Many Forms of Credit	9:15
3.	Credit: How to Use It	9:30
4.	Credit: Should I? Can I?	10:40

The teacher's manual includes an introduction, sections for each filmstrip containing a vocabulary list, a summary, understandings to be developed, pre-film and post-film discussion items, classroom activities and the filmstrip script.

The skill extenders are reproducible and have answers on the back of the master copy.

COMMENTS

The filmstrips are culturally and sexually balanced. Subject material is a little complex and students may become disinterested in the presentation. The filmstrips do some reviewing of themselves. Male and female narration is provided.

Content is good but presentation suffers due to complexity and lack of intrinsic motivators.

Skill extenders provide some practical experience in the use of credit.

The dangers of credit are emphasized as are good credit practices.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: LIVING IN A CONSUMER'S WORLD

AUTHOR: Finkelstein, Nitzburg

SOURCE: Globe Book Company, Inc.
175 Fifth Avenue
New York, N.Y. 10010

Order #: 0-87065-552-3 Price: $7.72

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- ● modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 405 Text / 54 Tchr. man.

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 6-7 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- ● color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- ● performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This text is broken into six units: cars, food, clothing, appliances, housing and social insurance. Presented are basic principles of consumer economics in real-life situations. Inquiry-oriented exercises, including role-playing situations, discussion questions and research projects help students evaluate and practice concepts. Each chapter concludes with a "Summing Up" section and a list of key concepts found in the chapter.

The teacher's manual gives many suggested ideas to reinforce the basic text.

COMMENTS

Text is mature and motivational in approach and will appeal to students with reading problems. The text has many visuals, photos, cartoons, and charts.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: METRICS IN THE HOME
(Series of 2. See back)

AUTHOR:

SOURCE: S.V.E.
1345 Diversey Parkway
Chicago, Illinois 60614

Order #: LG552-SBTC Price: $35.00 Copyright: 1976

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 15

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 8 min./per film
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrips and cassettes

VC RD

DESCRIPTION

Metrics in the Home is a two filmstrip series with cassettes (recorded with audible and inaudible pulse). A teacher's manual is included, containing an introduction, scripts to the films, and discussion questions.

The filmstrips are:

Cooking the Metric Way	8:10 Minutes
Sewing the Metric Way	8:15 Minutes

COMMENTS

The filmstrips assume a thorough knowledge of cooking and sewing related vocabulary, math principles and ability to quickly grasp new concepts.

The use of metrics in actual cooking and sewing projects is shown.

The discussion questions are somewhat vague and difficult. No answer key is provided.

Because of rapid progression and assumptions of knowledge this resource is not recommended for use with disadvantaged students.

VCRD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE: MODERN CONSUMER EDUCATION

AUTHOR: Mosenfelder, et.al.

SOURCE: Grolier Educational Corp.
Instructional Systems Div.
Sherman Pike
Danbury, Conn. 06816

Order #: 7021-2 Price: $290.00 Copyright: 1976

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- ● provides immediate feedback
- ● modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: See back.

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- ● generous paragraph spacing
- ● high interest level motivator Format
- ● reading level 6-7 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- ● performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length ____min. See back.
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrips/cassettes

VC RD

DESCRIPTION

This is a multiple component program giving total consumer information. The kit is divided into 6 modules containing the following: 27 self-instructional units, not consumable, in booklet form (2 copies each); 10 tape cassette units; 2 sound filmstrips, with accompanying tape cassette; 30 copies each of 6 Student Record Books (consumable) - one for each module; 6 Answer Key Cards, one for each module; and an instructor's manual.

The six modules are:

1. Food, Clothing and Shelter
2. Cars, Furniture and Appliances
3. Protecting Family Health and Security
4. You and the Law
5. Ways to Handle Money
6. Ways to Shop

Each module is packaged in a color-coded box.

The consumable record books are color coded for each module and are packaged in a cardboard box.

The instructor's manual contains instructions for use and optional enrichment activities.

COMMENTS

This is a well thought out total presentation in consumer education. It can be used by itself as an entire course or as an excellent supplement to another course.

Reading and math are at low levels but units are interesting to all, making this a good mainstreaming device.

Some sex stereotyping is present. Some racial bias is present in illustrations.

Tapes are humorous, informative and ask questions of the listeners and provide immediate feedback. Each tape lasts about 15 minutes.

Last update was 1975 so prices quoted are not contemporary.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: MODERN CONSUMER EDUCATION: SUPPLEMENT 1
(series of 5 see back)

AUTHOR: Crowell, et. al.

SOURCE: Grolier Educational Corporation
Instructional Systems Division
Sherman Turnpike
Danbury, Connecticut 06816

Order#: GEC-804 Price: $51.50 Copyright: 1923

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 26

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- ● generous paragraph spacing
- ● high interest level motivator filmstrips
- ● reading level 9 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length 14-22min.
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrips & cassettes

DESCRIPTION

Modern Consumer Education: Supplement 1: contains four filmstrips and cassettes (recorded with audible and inaudible pulse), 30 consumable student record books and an instructor's guide.

The filmstrips are:

1. Modern Trends in Consumerism - 18 minutes
2. Product Safety - 16 minutes
3. Budgeting - 14½ minutes
4. Use of Leisure Time - 17 minutes
5. Investments and Retirement Planning - 22 minutes

The record books contain previews of the filmstrips, comprehension questions, discussion questions, summaries, and tips.

The instructor's guide has suggestions for use and answers to record book questions.

COMMENTS

Sex bias is present in narrations. Photographs are racially biased.

The films are packed full of information. Presentation is straight-forward and may be uninteresting.

As a whole, this is good material and recommended for the disadvantaged student.

(It is a supplement to Grolier's Modern Consumer Education but may be used by itself.)

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: THE NEWSPAPER

AUTHOR: Wyks

SOURCE: The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Order #: SP-2A Price: $2.00 Copyright: 1964

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 28

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- ● high interest level motivator subject
- ● reading level 5-7 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

DESCRIPTION

This booklet instructs the student in the uses of the newspaper. Typical elements of a newspaper are investigated and explained. The booklet includes quizzes, activities, vocabulary, and problems.

COMMENTS

This booklet may be useful as a motivational aid for enhancing reading skills in some disadvantaged students. The activities include some for the class as a whole so this would not be too suitable for individual instruction.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: OUR ECONOMIC SYSTEM

AUTHOR: Campbell

SOURCE: Sears, Roebuck and Company
Department 703
Sears Tower
Chicago, Illinois 60684

Order: ER-51 Price: $1.50 Copyright: 1976

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 63

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This material consists of 12 three-page advertisement essays on American business and the free market system which appeared in Reader's Digest in 1975 and 1976. With each essay, which can be reproduced for handouts, is a teacher's guide with objectives, key concept, terms to know, generalizations and a list of learning experiences. Some of the learning experiences are worded for the teacher and some for the student. In the back are listed additional sources of related printed matter and a glossary of economic terms and phrases.

COMMENTS

For students who lack interest in or understanding of business and economics, this book might be helpful - although the teacher should be aware that the essays are so strongly pro-business that they may not present a balanced view and might be considered propaganda. However, the stress on using local resources and the influence of business on everyone's lives, as well as the strong vocabulary development emphasis may make this item useful to the teacher of disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: PARLIAMENTARY PROCEDURE

AUTHOR: Notgrass

SOURCE: IML
10 Industrial Education Building
Columbus, Missouri 65211

Order #: VE-23-S Price: $4.00 Copyright: 1973

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 49

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 9 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Parliamentary Procedure is divided into 15 chapters covering such areas as: committees, order of business, motions, voting, debate, emergencies, and adjourning.

Review questions are at the end of each chapter. Answers are in a separate 45 page answer and test booklet (#VE-23-K/$2.00)

COMMENTS

Sex biased language is used.

Content is not presented in a motivating manner.

Exercise questions are meaningful in relation to skill development.

Because it may be too boring to keep attention of disadvantaged youth, this resource is recommended with reservations.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE READING AND FOLLOWING DIRECTIONS

AUTHOR Roderman

SOURCE Janus Book Publishers
3541 Investment Blvd., Suite 5
Hayward, Carlifornia 94545

Order #: By title Price: $2.65 Copyright: 1978

SUBJECT AREA Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 64

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator Characters
- ● reading level 4 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

Reading and Following Directions contains an introduction, 8 units and a guide to phonetic respellings. A separate teacher's manual is also included. The 8 units are:

1. One-Step Directions
2. Directions with Two or More Steps
3. Making and Assembling Things
4. Using Appliances
5. Making Things to Eat
6. Danger! Watch Out!
7. Reading Labels
8. Giving Directions

Workbook-type student manual has checkpoint and wordcheck activities for vocabulary review. It is consummed. Teacher's manual contains a note from the author, teaching suggestions, vocabulary list of phonetically respelled words from workbook and an answer key.

COMMENTS

Student Manual:

Follows Dr. D's tour through "Snoitcerid," a planet where no one follows directions. Format may be geared too low for disadvantaged students. Content is valuable. Activities are meaningful. Sex and cultural integration is fair.

Teacher's Manual:

Good suggestions listed to enhance group participation and learning reinforcement.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE READING A NEWSPAPER

AUTHOR Larned and Randall

SOURCE Janus Book Publisher
3541 Investment Blvd.
Suite 5
Hayward, CA 94545

Order #: by title Price: $2.65 Copyright: 1978

SUBJECT AREA Life Skills/ Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/ social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 64

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator activities
- ● reading level 4.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

Reading a Newspaper contains an introduction, 8 units and a guide to phonetic respellings. A teacher's manual is included. The units are:

1. Looking at a News Story
2. Digging for Facts
3. Figuring Out a Front Page
4. Turning to the Comics
5. Enjoying the Features
6. Other Features
7. Getting a Few Opinions
8. Checking the Ads

The teacher's manual gives an overview, lists additional class activities, contains a vocabulary list of the phonetically respelled words in the student book, and has an answer key for the student workbook activities and questions.

COMMENTS

Student Book

Introduction: Black print on dark background makes it hard to read.

Units: Easily understood with integrated phonetic respellings of new words, meaningful activities within content adds to retention.

Contains crossword puzzle to reinforce new vocabulary words.

The book shows no cultural or sex-role stereotypes.

Good portrayal of minorities and non-traditiaonl sex roles

Teacher's Manual:

Additional activities are good suggestions for classroom use and group participation.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SCIENCE FOR EVERY DAY
(Available in 8 individual sections, see comments for individual titles.)

AUTHOR:

SOURCE:
The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order #: See Back Price: $3.00 each

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 763 for series

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 8-9 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This series is composed of 8 parts to be used in succession. It is designed to supplement or replace traditional or classical science curriculums for 9th and 10th grade non-academically inclined students. The practical course emphasizes facts and concepts relating to actual student experiences. Hands-on experiences and discussion take the place of rigorous experiments. The Series is simply written and illustrated with line drawings and cartoons. Sections are available separately and can be used independently or as a total package. Some parts of these materials could just as easily be used in a consumer education program.

COMMENTS

Part I	In and About the Kitchen - Foods, Nutrition, and Allied Topics SC-304
Part II	Running the Home - Electricity, Heating, Cooling, Plumbing, Maintenance SC-305
Part III	What Makes Us Human Beings - Science of the Body SC-306
Part IV	Safety First, Middle, and Last SC-309
Part V	Soft Goods - The World of Fabrics SC-310
Part VI	The Physical World We Live In SC-311
Part VII	Man's Best Friend - His Automobile SC-312
Part VIII	Can We Survive Pollution SC-313

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

90

TITLE: SEARS HIDDEN VALUES SERIES
(Series of 14, see back)

AUTHOR:

SOURCE: Consumer Information Services
Dept. 703 Public Relations
Sears, Roebuck and Company
Sears Tower
Chicago, Illinois 60684

Order #: See back Price: $2.50/set of 50 booklets

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
● provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 15-20 per booklet

MATERIAL READABILITY

0 large print format
● double column copy
● generous paragraph spacing
● high interest level
motivator Illustrations, layout, color
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
0 B/W
● color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
0 student activities
● student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

91

DESCRIPTION

This series contains 14 titles including:

		Order #
1.	How to Select Hand and Power Tools	HV401
2.	Kitchen Planning Basics	HV121
3.	Fashions in Dining	HV101
4.	How to Select Window Treatments	HV161
5.	How to Select Furniture	HV211
6.	Let's Decorate the Bathroom	HV231
7.	How to Select Paint and Wallcoverings	HV251
8.	How to Select Major Home Appliances	HV271
9.	How to Choose and Use Retail Credit	HV302
10.	How to Select Floor Coverings	HV261
11.	Selecting Fashions	HV241
12.	Selecting Teen Fashions	HV342
13.	Young Men's Clothing	HV345
14.	How to Select Infant's and Children's Clothing	HV321

Each booklet is divided into sections appropriate to the title and descriptions, checklists, and worksheets are provided were applicable.

All pamphlets have 3-color layout and the fasion ones are full-color.

COMMENTS

The layout of the pamphlets allows easy access to information. The writing style is interesting, basic, and informative. The checklists are a good resource to use when actual purchases are being made.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

92

TITLE: SERIES FOR INDEPENDENT LIVING
(series of 6, see back)

AUTHOR:

SOURCE: McGraw-Hill
Book Distribution Center
Hightstown, N.J. 08520

Order #: see back Price: see back Copyright 1978

SUBJECT AREA: Life Skills/Career Education

FEATURES FOR DISADVANTAGED STUDENTS

- 8 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psychomotor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 8 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 8 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 8 number of pages: ±118 (bk.)

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 8 reading level 8 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 8 photographs
- 0 charts/graphs
- 8 B/W
- 0 color

INTENDED USE

- 8 student resource
- 0 teacher resource
- 0 administrator resource
- 8 individual instruction
- 0 group instruction
- 8 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 8 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 8 student work sheets
- 0 review questions
- 0 answer key
- 8 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This is a series of 6 books designed to help students achieve "independent living" (having freedom and knowing what to do with it). There are student workbooks and teacher's manuals available for all titles. A program guide covering the entire series, is also available.

The titles and ordering information are listed below:

On Your Own			A Place of Your Own		
bk.	49051-1	$3.60	bk	61972-7	$4.05
wkbk.	49052-X		wkbk.	61973-5	
tchr.	49053-8		tchr.	61974-3	
Caring for Kids			Food and You		
bk.	47246-7	$3.75	bk	49057-0	$4.05
wkbk.	47247-5		wkbk.	49058-9	
tchr.	47248-3		tchr.	49059-7	
All about Clothes			Time to Spare		
bk.	14765-5	$3.75	bk.	3223-8	$3.75
wkbk.	14766-3		wkbk.	3224-6	
tchr.	14767-1		tchr.	3225-4	

All workbooks are $1.65; all teacher's manuals are $2.40.

COMMENTS

The MVCRDC has only the book "Time to Spare." The entire series cannot be justly evaluated on this basis. However, there are some items worth noting. The book is racially and sexually balanced. Has numerous pictures and illustrations. The reading level is somewhat high and units may be too long. Overall, though, the book appears useable with disadvantaged students. This book emphasizes positive, constructive use of leisure time.

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: USING DOLLARS AND SENSE

AUTHOR: Kahn, Hanna

SOURCE: Fearon Publishers, Inc.
6 Davis Drive
Belmont, California 94002

Order #: See back Price: See back Copyright: 1973

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 112

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 4-5 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
● student activities
● student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
● games
0 other _____

DESCRIPTION

This student manual is designed to teach basic arithmetic (addition, subtraction, multiplication, and division) as well as how to pay for items, make change, etc. The format is that of a student guide in which students play games and answer questions in the guide. Pages are perforated and a teacher's manual/answer book is available.

Order #: ISBN 0-8224-7185X Price: $2.49
Teachers manual is free and comes with the text

COMMENTS

This manual may provide supplementary aid for disadvantaged students with poor reading and arithmetic skills. Most of the pages have pictures of the actual coins and bills or items to be purchased.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: USING MONEY SERIES

AUTHOR: Wool

SOURCE: Frank E. Richards Publishing Co., Inc.
Order Department
P.O. Box 66
Phoenix, New York 13135

Order #: See back Price: See back Copyright: 1973

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 62 each

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 4-7 grade
- 0 reading level: professional

See description on back

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

These books cover basic concepts such as: recognition of coins; relative value; writing amounts of money; totaling coins; making change; counting change from bills; buying food, household goods, and clothes; working part time, wage deductions, bank services, etc. Lessons are illustrated and contain student activities. The reading level increases with each book.

COMMENTS

Four books are available in the series:

Book I	Counting My Money	#171
Book II	Making My Money Count	#172
Book III	Buying Power	#173
Book IV	Earning, Spending and Saving	#174

(1978 price $1.95 each)

NOTE: A Teacher's Answer Key, Order #224 is available at no cost.

These student workbooks, by merit of their extensive use of illustrations and general lack of large reading portions, may be well suited for use by disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: USING THE WANT ADS

AUTHOR: Jew, Tandy

SOURCE: Janus Book Publisher
3541 Investment Blvd
Suite 5
Hayward, CA 94545

Order#: by title Price: $2.65 Copyright: 1977

SUBJECT AREA: Life Skills/Consumer Education

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 64

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator word games
- ● reading level 3.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Using the Want Ads contains an introduction, 8 units, and a guide to phonetic respellings. A separate teacher's manual is included. The 8 units are:

1. What Are Want Ads?
2. Finding Want Ads
3. Letting the Alphabet Help
4. Looking for a Job
5. Looking for an Apartment
6. Looking for Wheels
7. Writing Want Ads
8. Using Your Local Newspaper.

Workbook-type manual contains checkpoint and wordcheck activities for review.

Teacher's manual contains a note from the authors, an overview giving main ideas and suggested activities, a vocabulary list, and an answer key.

COMMENTS

Student workbook: Units are written for the slow reader. Ads are printed larger than real life, but actual abbreviations are used and explained.

Illustrations are culturally balanced and fairly sex balanced. Crossword puzzle and word game help students become more familiar with new vocabulary.

Teacher's manual: It has good suggestions for additioanl student experience in this area.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: THE ENGINE LATHE
(Series of 8, see back)

AUTHOR: Heineman

SOURCE: Coronet, Media
65 East South Water St.
Chicago, Illinois 60601

Order #: M0261 Price: $120.00

SUBJECT AREA: Machine Shop

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
● promotes development of psychomotor skills
0 provides immediate feedback
● modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length ± 10 min. each
● OH projectuals
0 color
0 B/W
0 games
● other 35mm filmstrips/cassettes

VC RD

DESCRIPTION

This set of 8 filmstrips and cassettes covers the following areas of the engine lathe: Parts and Functions, Using Accessories, Cutting Tools, Facing, Drilling, Boring and Parting, Straight Turning, Taper Turning and External Threading. The major idea or parts to be covered are introduced and reviewed at least once, often twice during each filmstrip. The quality of the materials is high and components appear to be durable. They are packaged and boxed to facilitate keeping everything together and organized. A filmstrip guide is provided which includes a summary of each filmstrip and ideas for further study.

COMMENTS

This material is both culturally and sexually biased. The pace is good and the reviews should be helpful. At times it is hard to associate the narration with the parts shown in the filmstrip. This problem can be overcome by introducing the unit before giving the presentation.

NOT AVAILABLE AT MVCRDC

VCRD

• RECOMMENDED o NOT RECOMMENDED

TITLE: MACHINE SHOP OPERATIONS

AUTHOR: Krar, Oswald & St. Amand

SOURCE: McGraw-Hill
Book, Distribution Center
Hightstown, New Jersey 08520

Order #: 82200-X Price: $6.36 Copyright: 1975

SUBJECT AREA: Machine Shop

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 124 wire spine

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 11-12 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The chapter topics are:

Measurement Series
Bench Series
Drill Press Series
Lathe Series
Shoper Series
Horizontal Milling Machine Series
Vertical Milling Machane Series
Surface Grinder Series

The major sections are divided into individual operations that can be done within each area. These areas are then covered by step-by-step illustrations showing how the job is done.

COMMENTS

This book contains little subject matter, i.e., chapters on history, theory, etc. It contains illustrated step-by-step machining procedures which are useful for disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

194

TITLE: MACHINE TOOL OPERATION: COURSE DESCRIPTION

AUTHOR: Denny & Anderson

SOURCE: ERIC
Document Reproduction Service
P. O. Box 190
Arlington, VA 22210

Order #: ED 041 173 Price: $1.80

SUBJECT AREA: Machine Shop

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
● modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 34

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
● performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VGRD

105

DESCRIPTION

This course of study describes a secondary level machine shop curriculum. Contained within are: Statement of Objectives, Attainment of Objectives, List of Instructional Topics, Annotated Bibliography. Appended are: brief descriptions of work opportunities; center instructional areas; a listing of techniques, materials, and motivational devices: and case studies.

COMMENTS

The course of study is cursory in scope. Many of the listed objectives are vague or ill-defined. Some objectives are unattainable with the program as described. The section entitled Attainment of Objectives is a brief overview of the shop operation. The List of Instructional Topics contains 40 activities related to work on the drill press, lathe, mill, band saw and grinder. The Annotated Bibliography contains 6 listings.

VCRD

0 RECOMMENDED • NOT RECOMMENDED

TITLE: MACHINE SHOP SAFETY SERIES
(Student Worktext)

AUTHOR: Wasiloff

SOURCE: McGraw-Hill
Book Distribution Center
Hightstown, N.J. 08520

Order #: 68413-8 Price: $4.76 Copyright: 1974

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: 143

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator _____
- 0 reading level 10-11 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This slide-tape program is designed for machine shop training courses and consists of 4 modules on safety procedures and practices. Each module contains 1 audio cassette and 2 sets of slides and presents two 15-20 minute programs. The worktext provides exercises to be completed along with the tapes and additional background on safety procedures in the machine shop.

The series may be ordered complete as an Instructor's Kit which includes a Student Worktext and the 4 slide-tape modules (79410-3; $180.00)

Each module may also be ordered separately.

Safe Shop Attitudes and Proper Dress	#68401-4	$49.00
Pedestal Grinding and Surface Grinding	68404-9	49.00
Drilling Machine Work and Lathe Work	68407-3	49.00
Bench Work and Horizontal Milling	68410-3	49.00
Student Worktexts are $4.76 each;	64813-8	

COMMENTS

The MVCRDC has only the worktext. It is of little use without the modules as the questions refer to the programs in each module.

There are some quizzes and exercises which are usable without the modules. The worktext appears as if it would be helpful and reinforcing if the whole program were used.

Only caucasian males are portrayed in the illustrations.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE . THREADED FASTENERS

AUTHOR

SOURCE Industrial Training
P.O. Box 318
5990 E. Felton
Ada, Michigan 49301

Order #: by title Price: $175.00

SUBJECT AREA Machine Shop

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 16 tchr. man.

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
● 35mm slide w/cassette
0 length _____min.
0 OH projectuals
● color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The following fasteners are included in the resource: machine screws, stove bolts, cap screws, sheet metal screws, wood screws, lag bolts, metric fasteners and miscellaneous nuts. Major topical areas are: type of fastener, size, threads, grade, and torque. Essential technical nomenclature is explained, as are characteristics and typical uses of the fastener. This resource would provide for a basic orientation to threaded fasteners. Included in the resource are: 76 color slides, 2 casettes tapes (one manual and one automatic advance), an instructor's guide, and a resource handbook.

COMMENTS

This resource has been designed for use an an introduction unit on common threaded fasteners. The technical content may require additional support, particularly if the course content is advanced. The instructor's guide provides a full script as well as a lesson plan including all components of the resource. A post test is included in the guide. Quality of the resource appears to be high. The content is broad and generalizeable to a number of vocational areas. The script is clearly presented and should not present a comprehension problem with disadvantaged vocational students. All components of the package appear to be durable.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BRICK MASONRY: BED AND HEAD JOINTS

AUTHOR: Cardinal Associates, Inc.

SOURCE: Instructional Technology, Inc.
R. D. 4, Box 492, Bailey's Neck Road
Easton, Maryland 21601

Order#: 2801 Price: $85.00 Copyright: 1973

SUBJECT AREA: Masonry/Concrete

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
● provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level
motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 24 min.*
0 OH projectuals
● color
0 B/W
0 games
● other Labelle Cartridge

VCRD

* Length pertains to presentation time only. Actual student time would necessarily exceed this figure as resource is self pacing.

DESCRIPTION

This resource instructs the student in procedures for: mixing mortar, spreading joints, and buttering head joints. The resource requires a LaBelle projector, and the following masonry tools: one mortar hoe, one 10" brick masons trowel, and one mortar pan. A wooden work stand is also required; the plans for the stand are provided. The resource is self-paced, and maintains a sequential, step-by-step progression. Selected masonry terms are defined and appear throughout the presentation. Major concepts are repeated, and verbal "coaching" is integrated into the resource. Photographs and cartoons depict Caucasian males only. The developer suggests the use of a foot operated remote control for use with this unit. Pace of dialog is moderate to fast.

COMMENTS

Quality of the presentation, in terms of media and content, is high. No assumptions are made with respect to previous knowledge of masonry, skill, or knowledge of masonry terminology. The format of the resource is in itself a motivating factor.

This is a review of part one in a two-part program. Both reviews are contained in this guide.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BRICK MASONRY: LAYING BRICKS TO A LINE

AUTHOR: Cardinal Associates, Inc.

SOURCE: Instructional Technology, Inc.
R.D. 4, Box 492, Bailey's Neck Road
Easton, Maryland 21601

Order#: 2802 Price: $85.00 Copyright: 1973

SUBJECT AREA: Masonry/Concrete

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
● provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 20 min. *
0 OH projectuals
● color
0 B/W
0 games
● other LaBelle Cartridge

*Length pertains to presentation time only. Actual student time would necessarily exceed this figure as resource is self pacing.

VCRD

DESCRIPTION

This resource is the second in a series on brick masonry by Cardinal Associates, Inc. The student is instructed in procedures for: pulling a masonry line, jointing and cleaning bricks. The resource requires a LaBelle projector, and the following tools: two line blocks, 8 feet of masonry line, masonry jointer, and a piece of burlap. The masonry tools required of the previous unit (#2801) are also necessary for this unit. The resource is self pacing and maintains a sequential, step-by-step progression. Selected terms are defined and appear throughout the presentation. Major concepts are repeated. Photographs and cartoons depict Caucasian males only. Pace of dialogue is moderate to fast. A foot operated remote control unit for actuating the projector would be desirable due to the nature of the student activity.

COMMENTS

This resource builds upon the foundation established by the previous unit. Fullest utilization of it would require the purchase of the previous unit (#2801—— Brick Masonry: Bed and Head Joints). Quality of the presentation, in terms of media and content, is high. The format of the resource is in itself a motivating factor.

This is a review of part two in a two-part program. Both reviews are contained in this guide.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BRICKS AND BLOCKS
(Group 1)

AUTHOR: DCA Educational Products

SOURCE: Mafex Associates, Inc.
90 Cherry St.
Box 519
Johnstown, Pennsylvania 15907

Order #: 8V-DC0054 Price: $45.00 Copyright: 1970

SUBJECT AREA: Masonry/Concrete

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
● modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
● OH projectuals
● color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The resource consists of 15 overhead projector transparencies. Four of the 15 have overlay sheets. The individual titles are:

Masonry Tools
Levels and Measuring Tools
Line Blocks and Plumb Bobs
Brick Shapes
Common Mortar Joints and Jointers
Spreading the Mortar
Laying to a Line
Brick Courses
Brick Verneer
Concrete Block
Concrete Block Line Holders
Foundations
Inside and Outside Corners
Pilasters and Chases
Using Metal Door Jambs for Inside Walls

All artwork and labeling is clear. The amount of words and their size is appropriate to overhead projection use. Individual transparencies are boardered and packaged in envelopes. They appear to be durable.

COMMENTS

This resource may be useful as supplementary material for a masonry program.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CONCRETE AND CONCRETE MASONRY

AUTHOR:

SOURCE: IML
10 Industrial Education Building
Columbia, Missouri 65211

Order #: VE-176H-S Price: $4.75 Copyright: 1967

SUBJECT AREA: Masonry/Concrete

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- ● plastic spine Metal
- ● number of pages: 128

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 10 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Topic headings are:

Properties of Concrete
Portland Cement
Selection of Materials for Quality Concrete
Design of Mix
Finishing and Curing
Casting Concrete
Admixtures and Special Mixes
Yields and Mix Corrections
Tools and Equipment
Mixing Concrete
Site Preparation and Forming
Placing and Reinforcing Concrete
Masonry Construction

Each unit includes a definition of terms section, classroom exercises and suggested laboratory exercises.

COMMENTS

The content is technical and concise. The text does not have any built in motivation. Math skills including algebra and geometry are required by using formulas. This text appears to be beyond the scope of the majority of disadvantaged youths. Because of the advanced math prerequisite it is not recommended. It might be an excellent supplemental resource for advanced students with good math skills or reference for the teacher.

VCRD

0 RECOMMENDED • NOT RECOMMENDED

TITLE: MASONRY

AUTHOR:

SOURCE: Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

Copyright: 1975

Order #: 017-080-01420-3 Price: $3.00 Stud. Manual
017-080-01452-1 3.00 Inst. Stu. Guide

SUBJECT AREA: Masonry/Concrete

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- ● loose leaf (tchr.)
- ● stapled (stu.)
- 0 plastic spine
- ● number of pages: 66 (stu. guide) / 120 (tchr. guide)

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 12 grade
- ● reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- ● performance objectives
- ● student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Masonry consists of an instructor's manual and student's manual. The topics covered include: Concrete Working, Brick and Block Laying, Plastering, Tile and Terrazzo Working.

The instructor's manual is a lesson plan guide including overall objective, sources of information, academic related theory and information, content title, sub-objective 1, and suggested activities.

The student's manual serves as a supplemental text and information manual. It contains a glossary of terms and discusses tool, materials, and safety.

COMMENTS

The reading level of the student's manual is too difficult for disadvantaged students.

The objectives written in the instructor's manual are sometimes too broad making learning increments too large if the format is strictly followed.

This resource is marginally recommended because it appears flexible and modifiable enough, so that an instructor could use certain units with disadvantaged students.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BASIC PLUMBING

AUTHOR: Philbin

SOURCE: Prentice-Hall, Inc.
Englewood Cliffs, New Jersey 07632

Order #: 879-9-065-0 Price: $13.95 Copyright: 1977

SUBJECT AREA: Plumbing/Pipe Fitting

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- ● hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 206

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 7 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This text was written for the plumbing student and/or the home handy person.
Topic areas are: How a House Plumbing System Works
Tools of the Trade
Pipe: Selecting and Working With It
Roughing In
Fixtures
Installing a Drainage System
Installing a Water Supply System
Water Heaters
Heating Systems
Repairs
Mathematics.

A glossary of plumbing terms and an index are provided. The text contains many illustrations.

COMMENTS

This text was not designed for the disadvantaged population. It lacks built-in motivational techniques.

It is straight-forward and factual. The reading level may make it usable with some disadvantaged students.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: AUTO BODY REPAIR SAFETY

AUTHOR:

SOURCE:
Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1A5 Price: $36.00 Copyright: 1978

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VCRD

DESCRIPTION

This filmstrip and cassette (recorded with audible and inaudible pulse) covers the basics of safety in the auto body shop. Items covered are eye protections, good ventilation, electrical safety, etc.

Some items are re-inforced through review and captioned word frames.

Some animation is used but mostly live photography.

COMMENTS

Standard safety filmstrip. Good racial balance. The information is essential but presentation is not unique.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: AUTO HAND TOOL SAFETY 1 & 2

AUTHOR:

SOURCE: Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1A2 Price: $36.00 Copyright: 1977

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length 20 min.
0 OH projectuals
0 color
0 B/W
0 games
0 other 35mm filmstrip/cassette

VCRD

DESCRIPTION

This is a two part presentation on auto safety. It is packaged in two small boxes, each containing a filmstrip and cassette (recorded with audible and inaudible pulse). The first filmstrip covers the basics of safety: clothes, eye protection, etc. The second filmstrip covers specific tools: wrenches, chisels, punches, files, etc.

COMMENTS

This is a standard safety filmstrip. The second is much better than the first. It provides repetition of new terms and proper procedures to safety use tools.

Good presentation for use as a supplement in auto shop class.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: ELECTRICAL SAFETY

AUTHOR: U.S. Department of Health, Education and Welfare

SOURCE: Career Aids
8950 Lurline Ave.
Chatsworth, California 91355

Order #: RB978 Price: $49.95 Copyright: 1967

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
● OH projectuals
● color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Electrical Safety is a set of 22 overhead transparencies and instructor's guide packaged in a sturdy cardboard box.

The transparencies introduce basic electrical terms, principles of safety involved when using electrical items, and describe how electrocution can occur.

The instructor's guide contains a suggested narration for the transparencies.

The transparencies are well-constructed, made from durable material and one piece construction (except overlays are taped to main sheet.)

COMMENTS

Even though the copyright is 1967, material is largely contemporary. Cartoon characters are used in illustrations.

Many of the transparencies have multiple overlays.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: FIRE SAFETY

AUTHOR:

SOURCE:
The 2000 Company
Box 1055
1001 West 17th St. Suite J
Costa Mesa, California 92627

Order#: 1F02-UI Price: $18.00 Copyright: 1978

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 14

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 15 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip /cassette

VC RD

DESCRIPTION

Fire Safety is an animated/live photography filmstrip and cassette (recorded with audible and inaudible pulse), teacher's guide, catalog card and safety sticker packaged in a cardboard box. A fire safety chart (b/w) is also enclosed.

The film shows various fire hazards, types of fires and classifications of fire extinguishers.

COMMENTS

Good racial balance but sex bias is shown. The film moves quickly, has very little repetition and is scattered at a few points. It is a good supplement but would need outside help to be effective with disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE GRAPHIC ARTS
(Series of 3, see back)

AUTHOR

SOURCE The 2000 Company
Box 1055
1001 West 17th St. Suite J
Costa Mesa, California 92627

Order #: 3G01-ZB Price: $96.00 Copyright: 1977

SUBJECT AREA Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 14

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
● student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length ± 15 min. each
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VC RD

DESCRIPTION

This is a series of 3 filmstrips and 3 cassettes (recorded with audible and inaudible pulse), teacher's guide, 30 copies each of 3 evaluation sheets which correspond to the filmstrips and library catalog card packaged in a cardboard box.

Films cover general safety rules and specific procedures for safe operation of various print machinery.

COMMENTS

Good racial balance but sex bias is present.

The films are live photography but are interspersed with cartoon characters who add life and break the monotony of the filmstrips.

The filmstrips review content and introduce new vocabulary.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE HAND HELD POWER TOOL SAFETY (WOOD)

AUTHOR

SOURCE Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1B4 Price: $36.00 Copyright: 1976

SUBJECT AREA Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VCRD

DESCRIPTION

This is a safety filmstrip covering the portable drill, circular saw, router, and belt sander. The standard safety procedures for the shop and for using these tools are covered. Cassette is recorded with audible and inaudible pulse.

COMMENTS

This is not a motivating filmstrip. The presentation is rather dull. Information is good and important and on that basis this filmstrip is recommended.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE HAND TOOL SAFETY

AUTHOR

SOURCE Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1B2 Price: $36.00 Copyright: 1979

SUBJECT AREA Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VCRD

DESCRIPTION

This set contains a filmstrip and cassette (recorded with audible and inaudible pulse) packaged in a cardboard box. The film covers the parts and proper safe use of such tools as hammers, screwdrivers, vices, pliers, saws, etc.

COMMENTS

This is a thorough presentation. It may be best to show it in parts because of the length and the large amount of information presented.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HEATING AND COOLING SAFETY

AUTHOR: Lang

SOURCE: Delmar Publishers
50 Wolf Road
Albany, N.Y. 12205

Copyright: 1977

Order #: 1012-9 Instructor's guide Price: $ .60 Instructor's guide
Order #: 1011-0 Student text Price: $3.20 Student text

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 53

MATERIAL READABILITY

0 large print format
● double column copy
● generous paragraph spacing
0 high interest level motivator_____
● reading level 10-12 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Heating and Cooling Safety is designed to complement on-going safety instruction in this area. It covers general shop safety, use of tools, and furnaces, electrical safety, refrigeration, compressors/fans, and installation procedures. A certificate of completion is provided to award students who complete the course successfully. Review questions are provided at the end of each unit.

The instructor's guide contains the answers to the review questions and a comprehensive test with answers.

COMMENTS

Some racial/cultural bias present. Definite sex bias present.

Interest is helped by award of certificate for successful completion.

Reading level may be too high; familiarity with the applicable vocabulary is helpful.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: INTRODUCTION TO AUTO SHOP SAFETY

AUTHOR:

SOURCE:
Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1A1 Price: $36.00 Copyright: 1976

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VGRD

DESCRIPTION

This filmstrip and cassette (recorded with audible and inaudible pulse) covers the basics of auto shop safety for use of tools, batteries, positioning the jack, etc. The filmstrip is divided into 4 sections and reviews the information in each section at the end of that section.

Filmstrip contains live photography and animation to demonstrate safety procedures.

COMMENTS

The filmstrip is long but division into sections makes it more palatable. It demonstrates the important safety aspects of the auto shop. Animation adds some humor to the presentation and breaks up the monotonous list of safety rules.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: INTRODUCTION TO MACHINE/METAL SHOP SAFETY

AUTHOR:

SOURCE:
Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1E1 Price: $36.00 Copyright: 1975

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level
motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 20 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VC RD

DESCRIPTION

This filmstrip and cassette (recorded with audible and inaudible pulse) covers the basics of shop safety. It is divided into 3 sections and has a review at the end of each section. A sample test and answers are also included.

Some animation is used but mostly live photography.

COMMENTS

Standard safety film. Some racial bias is apparent but both sexes are portrayed. May be most effective to show in sections because the presentation is long and may give too much information to grasp at one time. This resource is designed as a supplement and does not demonstrate proper machine operation.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE INTRODUCTION TO WOODSHOP/CARPENTRY SAFETY

AUTHOR

SOURCE Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1B1 Price: $36.00 Copyright: 1976

SUBJECT AREA Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VGRD

DESCRIPTION

This filmstrip and cassette (recorded with audible and inaudible pulse) covers the basics of woodshop safety. The script is divided into 2 sections and each section has its own review. A post-test with answers is included. Some animation is used but most frames are live photography.

COMMENTS

Both sexes are portayed doing woodshop tasks and activities. The presentation is racially fair as well. A lengthy list of rules would probably be more effective if divided in presentation rather than given all at once. Reasons for particular safety measures are usually given.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE INTRODUCTION TO WOODSHOP/CARPENTRY SAFETY

AUTHOR

SOURCE The 2000 Company
Box 1055
1001 West 17th St. Suite J
Costa Mesa, California 92627

Order #: 1B01-MB Price: $36.00 Copyright: 1977

SUBJECT AREA Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 14

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
●. teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 15 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VC RD

DESCRIPTION

This filmstrip uses closeup photography to demonstrate safe methods and hazards of using woodship equipment.

Thirty copies of the 36 question posttest are provided. Test may be reproduced.

Catalog card is also provided. All materials are packaged in cardboard binder box.

COMMENTS

Film shows contemporary dress and both boys and girls are depicted. The film is basically divided in half (due to length more than content) and each half is reviewed during the film.

It is boring in spots but the review will help gather the daydreamers.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: JACKS, HOISTS, & CRANE SAFETY

AUTHOR:

SOURCE: Abraxas Films
P. O. Box 186
Capitola, California 95010

Order: 1A4 Price: $36.00 Copyright: 1977

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 20 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VC RD

DESCRIPTION

This filmstrip and cassette (recorded with audible and inaudible pulse) covers the proper procedures for using cranes, hoists, and jacks in the auto shop. Some animation is used but mostly live photography. It is divided into 3 parts and reviews each part within the filmstrip content.

COMMENTS

This is a straight forward presentation. If shown all at once effectiveness may be lost due to length. Divisions provide natural breaks to vary the presentation.

● RECOMMENDED ○ NOT RECOMMENDED

VCRD

TITLE: POWER EQUIPMENT SAFETY (WOOD)

AUTHOR:

SOURCE: Abraxas Films
P. O. Box 186
Capitola, California 95010

Order #: 1B3 Price: $36.00 Copyright: 1976

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 10 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip & cassette

VCRD

DESCRIPTION

This set consists of a filmstrip and cassette (recorded with audible and inaudible pulse). The filmstrip covers the basics of shop safety and the use of large wood shop machinery. Live photography and animation are used to illustrate proper safety procedures.

COMMENTS

Racial and sex integration is good. Presentation is interesting and covers necessary information for safe operation of equipment.

● RECOMMENDED ○ NOT RECOMMENDED

VCRD

TITLE: POWER TOOL SAFETY AND OPERATION

AUTHOR: Hoerner and Bettis

SOURCE: IML
10 Industrial Education Building
University of Missouri-Columbia
Columbia, Missouri 65211

Order #: VE-273H-I Price: $7.50 Copyright: 1977

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: 160

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level
motivator In-class participation
0 reading level 8 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals (Masters)
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

Power Tool Safety Operation comes in a ready-to-file folder. The packet contains the student manual, 24 transparency masters, safety exams, 24 pages of suggested teacher and student activities and a 4-page preface to the instructor.

There are 24 tools covered in the course. The student manual has 84 pages and contains a picture (part not identified) of each tool. The parts are labeled on the transparencies. There is a list of safety procedures for different operations performed on each tool and review questions on those procedures.

COMMENTS

This is a good supplement with a good format.

Some sex stereotyping is present.

This is a helpful resource for the instructor needing safety materials dealing with woodworking, metalworking, metals and welding.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SAFETITUDES
(Series of 4. See back)

AUTHOR:

SOURCE: The 2000 Company
Box 1055
1001 West 17th St. Suite J
Costa Mesa, California 92627

Order #: 4-S01-2B Price: $96.00

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 30

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length ± 10 min. each
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrip/cassette

VCRD

DESCRIPTION

Safetitudes is a series of four filmstrips and two cassettes (recorded only with automatic pulse). The series uses stories and cartoon characters to assist students in analyzing their attitudes on safety and to stimulate class discussion about attitude importance. Areas covered are: listening, classroom survival, accident prone personalities and common sense.

The instructor's manual provides discussion questions for elementary, high school and adult education classes. Also gives some suggestions for presentation and optional activities.

A library catalog card is provided. All components are neatly packaged in vinyl carrying case.

COMMENTS

The filmstrips show good racial balance but are very sex biased. The message is low key but clearly presented. This resource will invite class discussion and participation.

No step-by-step safety procedures are given but safety attitudes are subtlely developed.

May be too juvenile for some disadvantaged students because of the "cartoon" nature of the presentation.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SAFETY AND YOU ON THE JOB

AUTHOR:

SOURCE:
Distributive Education Materials Lab
1885 Neil Ave.
115 Townshend Hall
The Ohio State University
Columbia, Ohio 43210

Order #: A-C7 Price: $4.00

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 125

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
● bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
● OH projectuals (Masters)
0 color
0 B/W
0 games
0 other _____

DESCRIPTION

Safety and You on the Job is a curriculum outline for teachers not necessarily trained in safety areas. It is divided into 4 blocks with a total of 9 lessons.

Time needed to present each lesson varies from 30 to 150 minutes.

Topics covered are: 1. fire safety, 2. material handling, 3. safety guarding, and 4. housekeeping.

Also included are transparency masters to go with each lesson. There are review tests at the end of each lesson.

COMMENTS

It is a good outline. Format is especially helpful to teachers who have not had experience teaching safety procedures.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SAFETY FOR MASONS

AUTHOR: Kreh

SOURCE: Delmar Publishers
50 Wolf Road
Albany, N.Y. 12205

Copyright: 1979

Order #: 1669-0 Instructor's guide — Price: $ .60 Instructor's guide
Order #: 1668-2 Student text — Price: $2.40 Student text

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 74

MATERIAL READABILITY

0 large print format
● double column copy
● generous paragraph spacing
0 high interest level motivator_____
● reading level 6.5 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Safety For Masons is a supplementary workbook to promote continuing safety practices taught in masonry classes. The workbook outlines the step-by-step safe use of tools, furnaces, electrical items, refrigeration, compressors, and installation procedures.

Reviews are provided at the end of each unit. The teacher's guide provides a comprehensive test for the entire course, answer key, and answers to the unit review questions.

COMMENTS

Some racial and sex bias present.

Interest in course may be maintained through use of "certificate of completion" provided in each workbook. Student receives certificate upon successful completion of course.

Workbook may be completed on individual basis.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SAFETY: FOR SHEET METAL WORKERS

AUTHOR: Zinngrabe and Schumacher

SOURCE: Delmar Publishers
50 Wolf Road
Albany, N.Y. 12205

Order #: 1615-1 Price: $ .69 Instructor's guide
Order #: 1614-3 $2.25 Student text

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 48

MATERIAL READABILITY

0 large print format
● double column copy
● generous paragraph spacing
0 high interest level motivator_____
● reading level 7 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

General Shop Safety is a student workbook designed to supplement on-going safety instruction and practices in sheet metal shop. The main topics covered are: general shop safety, hand tool safety, hand operated machine safety, power operated machine safety, and job site safety. Review questions are provided at the end of each unit.

The instructor's guide contains answers to the unit review questions, a comprehensive test with answers, and a certificate of completion which can be duplicated and presented to the student successfully completing the course.

COMMENTS

Racial, cultural and sex biases are present. Interest may be maintained by working for certificate of completion. Step-by-step safety procedures are easy to follow.

VCRD

● RECOMMENDED 0 NOT RECOMMENDED

TITLE: SAFETY MANUAL FOR COOPERATIVE INDUSTRIAL EDUCATION

AUTHOR:

SOURCE: The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Order#: SA-381 Price: $7.50 Copyright: 1972

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 367

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This teacher's manual deals with safety practices in a range of diversified occupations. Topics include: rules and regulations, tests, safety instructions and checklists, OSHA rules and regulations, safety materials, safety on the job, safety equipment maintenance, and preventive maintenance.

COMMENTS

This manual can find utilization in a range of vocational education programs. The cartoons and relatively simple language of some of the student materials included may be especially helpful if there are disadvantaged students in the classroom.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SHOP SAFETY
(Series of 6, see back)

AUTHOR:

SOURCE: Coronet Media
65 East South Water St.
Chicago, Illinois 60601

Order #: M0179 Price: $95.00

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 12

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length 10-13min. each
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35mm filmstrips/cassettes

VC RD

DESCRIPTION

Shop Safety is a series of 6 filmstrips with cassettes, library cards, and filmstrip guide packaged in a cardboard box. Cassettes are recorded identically on each side with audible pulse but will automatically advance.

The films are:

1. Think Safety - 10 min. - overview of dress and cleanliness in work area.
2. General Shop Hazards - 13 min. - overview of common hazards
3. Hand Saws, Chisels and Files - 11 min.
4. Screwdrivers, Wrenches, Sheet Metal, Welding - 11 min.
5. Grinders, Routers, Power, Saws and Jointers - 12 min.
6. Drill Presses and Lathes - 13 min.

Guide contains summaries of each filmstrip and 15 overall review questions.

COMMENTS

Racial balance is present but there are no women in the series. Narration is slow and precise. Interest may be hard to maintain. Different male voices are used in the series. Good series to stress some set-up procedures and proper techniques that lead to safe operations of hand tools and machines. Packaging allows filmstrip and cassette to be removed as a compact unit.

This resource assumes a basic orientation to larger shop equipment, i.e. lathes and drill presses.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: UPS AND DOWNS: THE BASIC PRINCIPLES OF LADDER SAFETY AND LADDER SAFETY TEST

AUTHOR: Joseph A. Gliem

SOURCE: Ohio Agricultural Curriculum Materials
The Ohio State University
Room 254, 2120 Fyffe Road
Columbus, Ohio 43210

Order #: 9001M booklet Price: $.30 booklet
9002E test .05 test

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
• promotes development of psychomotor skills
• provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
• stapled
0 plastic spine
• number of pages: 20

MATERIAL READABILITY

0 large print format
0 double column copy
• generous paragraph spacing
• high interest level
motivator Clearly labeled illustrations
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

• drawings/cartoons
• photographs
0 charts/graphs
• B/W
0 color

INTENDED USE

• student resource
0 teacher resource
0 administrator resource
• individual instruction
0 group instruction
• secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
• bibliography/references
• performance objectives
0 student activities
0 student work sheets
• review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This booklet discusses the 1) parts ladder, 2) types, 3) safe use and handling, 4) storage and maintenance of ladders. It contains numerous photographs and illustrations.

Ladder Safety Test - 3 sets of matching questions, 25 True/False questions.

Successful completion of test indicates satisfactory completion of unit.

COMMENTS

The layout gives the booklet easy readability. The photographs show a white, middle-aged-type, male lending to cultural, age and sex stereotyping.

There is no answer key provided for the safety test.

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: WELDING SAFETY
(Series of 3, see back.)

AUTHOR:

SOURCE:
The 2000 Company
Box 1055
1001 West 17th Street, Suite J
Costa Mesa, California 92627

Order #: 3C01-2B Price: $96.00 Copyright: 1977

SUBJECT AREA: Safety

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 14

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length ± 12 min. each
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrip/cassette

VCRD

DESCRIPTION

Welding Safety is a series of 3 filmstrips and 3 cassettes (recorded with audible and inaudible pulse), a teacher's manual, 30 copies each of 3 safety tests (corresponding to the filmstrips), and a catalog card. All components are packaged in a cardboard box. The filmstrips demonstrate general welding procedures and safety practices for arc welding and oxyacetylene welding.

COMMENTS

Some sex and racial bias is shown. Filmstrips contain reviews within the format. Straightforward presentation. New vocabulary defined as it is introduced.

Sometimes boring but generally acceptably interesting.

One filmstrip mentions proper lifting procedure but does not demonstrate the proper technique.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BASIC METAL WORK

AUTHOR: Feirer & Lindbeck

SOURCE:
Charles A. Bennett Co., Inc.
809 W. Detweiller Drive
Dept. F8
Peoria, Illinois 61614

Order #: 240-7 Price: $2.94 Copyright: 1978

SUBJECT AREA: Sheet Metal

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 155

MATERIAL READABILITY

- ● large print format
- ● double column copy
- 0 generous paragraph spacing
- ● high interest level motivator illustrations
- ● reading level 6.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-tc-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Basic Metalwork is divided into 29 units covering mining and refining, safety, tools, use of various machines, cleaning and finishing, metrics, project ideas, etc.

COMMENTS

Uses "he/she" in text but no girls or women are pictured. It is a good introductory text for this field. There is no racial bias present. It is written simply and understandably.

Discussion questions are meaningful and re-inforcing.

VC RD

1 RECOMMENDED 0 NOT RECOMMENDED

TITLE: EXPLORING METALWORKING

AUTHOR: Walker

SOURCE:
Goodheart-Willcox
123 West Taft Drive
South Holland, Illinois 60473

Order #: 1992 Price: $6.57 Copyright: 1976 (text)
1690 $2.64 1973 (wkbk)

SUBJECT AREA: Sheet Metal

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
● modifiable instructional format
● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

● hardbound (text)
0 paper bound
0 loose leaf
● stapled (wkbk)
0 plastic spine
● number of pages: 256 (text) / 81 (wkbk)

MATERIAL READABILITY

0 large print format
0 double column copy
● generous paragraph spacing
0 high interest level motivator_____
● reading level 12+ grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
● charts/graphs
0 B/W
● color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

171

DESCRIPTION

This is a basic metal working text. Chapter titles are:

The Metals We Use
Planning Your Project
Designing a Project
Safety In The Metal Shop
Measurement and Layout Tools
Basic Metalworking Tools and Equipment
Wrought Metalwork
Fasteners
Sheet Metal
Art Metal
Metal Finishes
Hand Forging
Casting Metals
Welding and Brazing
Heat-Treating Metals
Machine Shop
Business Experience Activity

The text is well illustrated with many pictures and project examples. The workbook is designed to reinforce the material in the text by answering questions, completing activities, or making simple sketches. The instructor's key contains the answers to the workbook.

COMMENTS

Although this text was designed for the average student it has several good features for disadvantaged students. The illustrations are excellent, content material is broken up into segments within each chapter, and paragraph spacing makes the material easier to handle. The text contains motivating and meaningful project examples. A dictionary of terms is provided at the end of the text.

VCRD

● RECOMMENDED 0 NOT RECOMMENDED

TITLE: MODERN METAL WORKING

AUTHOR: Walker

SOURCE: Goodheart-Willcox Co., Inc.
123 West Taft Drive
South Holland, Illinois 60473

Order #: 2123 Price: $11.96 Copyright: 1976

SUBJECT AREA: Sheet Metal

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

● hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: ± 500

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
● high interest level motivator Illustrations
● reading level 9 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
● charts/graphs
● B/W
● color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____ min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

Modern metalworking is a comprehensive text covering all phases of metal-working from hand tools to powder metalurgy. It contains reviews at the end of each chapter and research/development projects. Answers to the review questions are in separate book.

Some of the units are: careers, safety, hand tools, casting, forging, soldering, welding, drills, lathes, machines, etc.

COMMENTS

The text is written fairly clearly and provides good explanations of processes.

The text is not designed to be administered totally to one group. Advanced students would cover more material than beginning students. It is a good supplementary text for metal working shop classes.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SHEET METAL MACHINE PROCESSES

AUTHOR: Zinngrabe and Schumacher

SOURCE: Delmar Publishers
50 Wolf Road
Albany, N.Y. 12205

Order #: 0222-3 Price: $4.35

SUBJECT AREA: Sheet Metal

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 136

MATERIAL READABILITY

- 0 large print format
- ● double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 9 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- ● performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Sheet Metal Machine Processes would serve as a good supplemental text to sheet metal shop. It covers metal cutting, bending, forming, turning, punching, standard power-driven, and portable power-operated machines and tools.

No instructor's manual is available.

COMMENTS

Material is presented clearly and concisely. Illustrations are useful for reenforcing what student is studying.

1 RECOMMENDED 0 NOT RECOMMENDED

VCRD

TITLE ARC WELDING

AUTHOR Walker

SOURCE Goodheart-Willcox Co., Inc.
123 West Taft Drive
South Holland, Illinois 60473

Order #: 2352 Price: $4.80 Copyright: 1977

SUBJECT AREA Welding

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 128

MATERIAL READABILITY

- 0 large print format
- ● double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 11 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This write-in text is divided into about 40 units, each covering a specific skill or aspect of arc welding. The units contain exercises, review questions, and practice welds for the student to perform. Answers are in the instructor's key. The text includes step-by-step, illustrated directions for performance of various tasks. Some of the units are: welding, symbols, selecting proper electrode, running short beads, padding, problem solving, joints, welds, welding various items, various positions, etc.

COMMENTS

This workbook is lavishly illustrated making it relatively easy to understand. Review questions and practice assignments are interesting and meaningful.

● RECOMMENDED ○ NOT RECOMMENDED

VCRD

TITLE: ARC WELDING TRANSPARENCIES

AUTHOR: Brant

SOURCE: Career Aids
8950 Lurline Ave.
Chatsworth, California 19355

Order #: DXAW 1-53 Price: $145.50

SUBJECT AREA: Welding

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/s[illegible].p 8mm
0 film loop, [illegible]rip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
● OH projectuals
● color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Arc Welding is a set of 53 transparencies (many with multiple overlays) and instructor's guide packaged in sturdy box.

The transparencies cover everything from what arc welding is to causes of incorrect welds to different types of arc welding.

The instructor's guide gives a brief description of each transparency.

COMMENTS

Thorough presentation. Sex bias encountered only once in transparency showing proper dress.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: FUNDAMENTALS OF ARC WELDING: WELDING AND ELECTRICITY
(one in a series of twelve)

AUTHOR:

SOURCE:
Ken Cook Education Systems
12855 West Silver Spring Drive
P.O. Box 207
Butler, Wisconsin 53007

Order #: KCC-900-457 Price: $8.95 (tchr. guide) Copyright: 1977
FAW-UIWS-A08 100.00 (cartridge) 1973

SUBJECT AREA: Welding

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf (in a 3-ring binder)
0 stapled
0 plastic spine
0 number of pages: 77+ (tchr. man.)

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length 23 min. *
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

* Length pertains to presentation time only. Actual student time would necessarily exceed this figure as resource is self-pacing.

VCRD

DESCRIPTION

This resource is one in a series of 12 programs on arc welding. Provided is an in-depth, technical discussion of the 230 volt Miller welding unit. Technical terminology is used throughout the presentation. Such terms are not defined in this presentation, however, it is likely they are discussed in-depth in earlier presentations in the series. Briefly discussed are AC-DC, DC, MIG, and TIG welding. No student manual was reviewed by the MVCRDC staff; however, the presentation made reference to such a manual. Pace of the resource is moderate to fast. Important concepts were repeatedly presented. Utilization of this resource requries a Ken Cook projector due to the student response feature of Ken Cook cartridges. This feature enables the student to respond to questions posed in the dialog with an appropriate reaction in the subsequent dialog. The teacher's guide is divided into eight sections: Forward, Installation, Scheduling, Program synopses, Work sheets, Testing, Service and parts, and Instructor resource materials.

COMMENTS

Additional programs in the recommended series include:

Program No.	Title	Program No.	Title
FAW-U1WS-A01	Introduction to Welding	FAW-U1WS-A07	Electrode Experiments
FAW-U1WS-A02	How to Use the Miller Arc Welder		
FAW-U1WS-A03	The Welding Arc	FAW-U1WS-A09	Horizontal Welding
FAW-U1WS-A04	Fundamental Welding	FAW-U1WS-A10	Vertical Welding
FAW-U1WS-A05	Welding Joints	FAW-U1WS-A11	Overhead Welding
FAW-U1WS-A06	Electrode Classification	FAW-U1WS-A12	Working With Metals

Prices of hardware necessary for utilization of the system are available from source.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE OXYACETYLENE WELDING - BASIC FUNDAMENTALS

AUTHOR Baird

SOURCE Goodheart-Willcox Co., Inc.
123 West Taft Drive
South Holland, Illinois 60473

Order #: 2182 Price: $4.80 Copyright: 1976

SUBJECT AREA Welding

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 104

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 10 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
0 teacher resource
0 administrator resource
● individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This write-in text is divided into 35 units and contains a dictionary of terms, metric table, and index. The units contain review questions and welding exercises for the student to perform. The answers to the review questions are in the teacher's key. The book has step-by-step illustrated directions to enhance easy understanding.

COMMENTS

Some sex bias is shown. The book is basic, graphic, and easy-to-understand. The illustrations make learning easier; coupled with actual welding practice should provide a well-rounded, course in oxyacetylene welding. The high reading level is probably due to specific terms related to oxyacetylene welding. This should be a useable workbook for disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: APPLIANCE SERVICE HANDBOOK

AUTHOR: Meyerink

SOURCE: Prentice-Hall, Inc.
Englewood Cliffs, N.J.

Order #: 013-038844-0 Price: $16.95 Copyright: 1973

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes [illegible]ycho-motor skills
● provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

● hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 426

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 12 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

Appliance Service Handbook is divided into 2 sections. Section 1 has 18 chapters covering the fundamentals of appliance service, i.e., tools, approach, electricity, techniques, and customer relations. Each chapter ends with a series of review questions.

Section 2 covers 21 appliances and their service procedures. A trouble-shooting chart is provided for each appliance.

COMMENTS

This text is flagrantly sex-biased, showing men and women in stereo-typical roles and using generic "he".

Readability level is too high. It was not designed specifically for disadvantaged students.

The second part of the book is less technical and more "how-to" in approach and may be usable with disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BACKGROUND FOR BUILDERS - RELATED SCIENCE AND TRADE INFORMATION FOR THE BUILDING TRADES

AUTHOR: Lucas

SOURCE: The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order #: BU-275 Price: $5.25

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- ● modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- ● loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 233

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- ● high interest level
  motivator humorously presented
- ● reading level 7 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- ● performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

An informal approach to teaching related building trade information, this manual covers such topics as: plans, building codes, excavation, masonry, frame construction, plumbing, heating and cooling, electricity, painting, tiles, sheet metal, ventilation, and insects. A total of 114 lessons include such areas as: objectives, related information, assignments, projects, quizes, etc.

COMMENTS

This manual contains zany stories, humorous line drawings, and slang expressions in an attempt to keep students awake and interested. It may be used in place of a science course with some elaboration by the instructor.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CAREERS IN ENVIRONMENTAL MANAGEMENT

AUTHOR:

SOURCE: Coronet Media
65 East South Water St.
Chicago, Illinois 60601

Order #: M0264 Price: $95.00

SUBJECT AREA: Miscellaneous

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: _____

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level ____grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- ● length 11 min. each
- 0 OH projectuals
- ● color
- 0 B/W
- 0 games
- ● other 35 mm filmstrips and cassettes

VCRD

DESCRIPTION

The series includes 6 filmstrips and 6 cassettes (recorded with audible and inaudible pulse), introducing many jobs in Environmental Management:

Marine Biology and Wildlife Management
Forestry and Recreation Planning
City Planning and Air Pollution Control
Waste Water Treatment and Water Supply
Public Health Services

Each firmstrip depicts people at work and explains the importance of the job, its educational requirements and demands. A college degree with courses in chemistry, physics, biology or mathematics is most often required.

COMMENTS

The series is informative and of superior quality in production. Even with an introduction of new words and a thorough discussion of the subject, it may be too technical for disadvantaged students. It is, however, recommended for the average to above average student.

NOT AVAILABLE AT MVCRDC

VCRD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE: CONSTRUCTION CRAFTSMAN INSTRUCTIONAL MATERIALS

AUTHOR: Hendrix

SOURCE: The Associated General Contractors of America
1957 E Street, N.W.
Washington, D.C. 20006

Order #: By title Price: $45.00 Copyright: 1978

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf (In three-ring binders-4)
- 0 stapled
- 0 plastic spine ± 1800 (Stud. guide)
- 0 number of pages: ± 1800 (Tchr guide)

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level 11 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This resource consists of a students manual and accompanying teachers guide. Each is contained in tow binders. The curriculum contains eight major areas: Core Material, Related Information, Tools, Blueprint Reading, Carpentry, Ironwork, Concrete, and Welding; information sheets, test and evaluation sheets, and test answer keys. Instructional units are based on specific objectives. The resource appears to be self-pacing. It could easily be used as the core of a construction curriculum.

COMMENTS

Extensive use of illustrations and repetition of concepts should make this resource suitable for the disadvantaged vocational student. New vocabulary is clearly explained. Learning increments or steps are small. The resource appears to provide a basic, introductory level curriculum for students interested in the heavy construction industry.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: FURNITURE REPAIRER, UPHOLSTERER, AND FINISHER

AUTHOR: Grimes

SOURCE: Industrial Education
Instructional Materials Center
Main Building 240D
The University of Texas at Austin, Texas 78712

Order #: See back Price: See back Copyright: 1976

SUBJECT AREA: Miscellaneous

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 235 (Student manual) +320 (Teacher manual)

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 9 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- ● charts/graphs
- ● B/W
- ● color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- ● performance objectives
- 0 student activities
- 0 student work sheets
- ● review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

Furniture Repairer, Upholsterer, and Repairer:

Student manual - Order #: 17.3500 Price: $9.95
Coordinator's guide : 17.3510 Price: $8.50

The student manual covers shop safety, shop mathematics, wood fastening, woodworking tools, repairing wooden parts, components of the upholstery process, and finishing. The units are short and followed with review questions.

Use of an additional book is suggested to aid students in completing several assignments.

A glossary is included.

The coordinator's guide contains the answers to the review questions, reproducible unit tests, and work sheets for coordinating jobs with related instruction.

COMMENTS

The text would act as a good supplement to shop work. Not highly motivating by itself. Glossary is complete for difficult vocabulary but is difficult to read as glossary terms are same print as definitions. There are numerous important clarifying illustrations to aid student learning.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: GENERAL CONSTRUCTION TRADES: A CURRICULUM GUIDE

AUTHOR: Henderson, Patton

SOURCE: State Department of Vocational and Technical Education
Curriculum and Instructional Materials Center
1515 West Sixth Avenue
Stillwater, Oklahoma 74074

Order #: By title Price: $12.00 Copyright: 1972

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: ~1300 ±

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
● student work sheets
● review questions
● answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

Designed for teachers of disadvantaged students, these materials contain units on topics such as: safety, measurement, tools, drawings, lumber, fasteners, electricity, concrete and foundations, plumbing, wiring, etc. Units include objectives, suggested activities, instructional materials, and unit tests.

COMMENTS

The material is presented in such a manner as to make it usable with beginners. Objectives are specific and relate directly with activities. Illustrations are of good quality, and are designed for the development of transparencies.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE GLOSSARIES OF KEY WORDS

AUTHOR

SOURCE The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Order #: See comments Price: $3.00 each

SUBJECT AREA Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 16-97

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 7-8 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

A collection of the most important words used in a variety of Vocational Education fields. Each entry includes the word in regular and syllabized form, a technical definition, a general, less technical definition, and the word used in a sentence. Entries are printed six to a page so that the entries are suitable for cutting up into individual cards. These cards can then be used in a variety of ways.

COMMENTS

Advertising	EN 401	Distributive Education (D.E.)	EN 416
Appliance Repair	EN 402	Engineering Drafting	EN 417
Architectural Drafting	EN 403	Retail Floral Sales	EN 418
Auto Body Repair	EN 404	Fluid Power	EN 419
Auto Mechanics	EN 405	Food Services	EN 420
Building Trades	EN 406	Greenhouse/Landscape	EN 421
Building Services	EN 407	Heating/A.C.	EN 422
Child Care	EN 408	Industrial Electricity	EN 423
Clothing Services	EN 409	Industrial Electronics	EN 424
Commercial Art	EN 410	Machine Shop	EN 425
Cosmetology	EN 411	Marine & Small Engines	EN 426
Data Processing	EN 412	Medical Office Ass't.	EN 427
Dental Office Ass't.	EN 413	Modern Printing Proc.	EN 428
Diesel Power	EN 414	Radio/T.V. Repair	EN 429
Advanced Display	EN 415	Refrigeration	EN 430
		Total Office Procedures	EN 431
		Welding	EN 432

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HIGH SCHOOL EQUIVALENCY TEST GUIDE

AUTHOR: Hodges

SOURCE: P.A.R. Incorporated
Abbott Park Place
Providence, Rhode Island 02903

Order #: By title Price: $4.50 Copyright: 1975

SUBJECT AREA: Miscellaneous Subject areas

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 89 Text +160 Tchr. man.

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 9 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- 0 secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- ● student work sheets
- 0 review questions
- ● answer key
- ● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

P.A.R. has prepared a series of textbooks to be used for preparing students to take H.S. equivalency test. The books are: Mastering English, Mastering Mathematics, and the H.S.E. Test Guide. At the time of the MVCRDC has the H.S.E. Test Guide and the instructor's guide.

The program is set up to cover 3 broad areas: Reading, English, and Mathematics. Approximately 30 hours are needed in each area. These books contain many varied exercises, problems, discussions, drills for vocabulary and vocabulary usage, and review exercises.

COMMENTS

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HOW TO FIX DAMN NEAR EVERYTHING

AUTHOR: Peterson

SOURCE: Prentice-Hall, Inc.
Englewood Cliffs, New Jersey 07632

Order #: 013-407205-7 Price: $8.95 Copyright: 1977

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 468

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 12 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This book is designed for the would-be handy person. Topic areas are:

- Troubleshooting
- The Hardware Store
- Space Age Hardware
- Aesthetics
- Plumbing
- TV Repair
- Plugs
- Sockets
- Electrical problems
- Motorized Household Gadgets
- Upholstery
- Plastics
- Major Appliances
- Air Conditioners
- Power Tools
- Cameras and Projectors
- Bikes
- Strollers
- Engine Driven Items
- Glass
- Doors
- Locks
- Fixing Wood

COMMENTS

This text was not designed for the disadvantaged student. Its writing style, broad topic areas, and lack of general background theory make it inappropriate for the disadvantaged student in a vocational education setting.

VCRD

0 RECOMMENDED ● NOT RECOMMENDED

TITLE: HYDRAULIC PUMP KIT

AUTHOR:

SOURCE:
Educational Design, Inc.
47 West 13 St.
New York, N.Y. 10011

Order #: B-HPK Price: $3.95

SUBJECT AREA: Miscellaneous

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- ● provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- ● loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 4

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- ● other Model Kit

VC RD

DESCRIPTION

The Hydraulic Pump Kit contains all the items needed to build 3 different pumps. The instructions include step-by-step directions on how to build the pumps, questions regarding action observed, and notes advising the student about what is happening. Packaged in a lightweight cardboard box.

COMMENTS

Directions may be too complex for disadvantaged students. Pump kit can be re-used and appears durable. Groups of 2 or 3 could work together. Concepts are not presented in detail, making this good supplemental material.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HYDRAULIC SYSTEMS MAINTENANCE

AUTHOR:

SOURCE: Industrial Training, Inc.
P.O. Box 318
5990 E. Fullton
Ada, Michigan 49301
(616) 676-9151

Order #: by title Price: $182.50 See back

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 12 Tchr. Guide
28 Stu. Guide

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
● student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
● 35mm slide w/cassette
● length 14 min.
0 OH projectuals
● color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The resource consists of 69 color slides, an instructor's guide, a student workbook, and two 14 min. cassettes (one manual and one with automatic advance). Incorporation of the resource would require the purchase of additional student workbooks priced at $2.50 ea/ten or $2.00/100. The content covers basic preventative maintenance of hydraulic systems. Slides portray cartoon characters and stylized machinery.

The teacher's guide includes a complete lesson plan which incorporates all components of the package. A Post-Test is also included.

COMMENTS

Resource is suitable for vocational students in hydraulic machinery program. Content may be suitable for farm machinery repair and truck and heavy equipment maintenance. Slides and script are interesting and may motivate disadvantaged vocational students. This resource could provide an excellent introduction to the field of hydraulic maintenance. The resource is sexually biased. All characters are adult males.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HYDRAULIC SYSTEMS TROUBLESHOOTING

AUTHOR:

SOURCE:
Industrial Training, Inc.
5990 E. Fulton
P.O. Box 318
Ada, Michigan 49301
(616) 676-9151

Price: $195.00

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
● provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 12 tchr. man. / 13 stu. wkbk.

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

● drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
● 35mm slide w/cassette
0 length 17 min.
0 OH projectuals
● color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This resource assumes some student competencies in the field of Hydraulics (i.e., tool and system nomenclature, tool use). Safety is incorporated into the script. Basic troubleshooting concepts are presented. Examples of the concepts are provided. The logical analysis approach is maintained throughout the presentation. Major topical areas include: Understanding the System, Working Efficiently & Safely, Using Test Instruments, and Setting Up a Troubleshooting Sequence. The resource includes: a student workbook, teacher text, 77 35mm slides in a carousel tray, and two cassettes (one automatic advance, one manual). All materials appear to be durable and are appropriately packaged.

COMMENTS

The cartoon characters depicted throughout the presentation are all adult caucasian males. Illustrations are clear. The content is presented realistically with minimum use of complex terms and concepts.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: MOTORCYCLE MECHANICS

AUTHOR: Lear and Mosher

SOURCE: Prentice-Hall, Inc.
Englewood Cliffs, New Jersey 07632

Order #: 0Y3-604090-X Price: $15.95 Copyright: 1977

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psychomotor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: 266

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level 8 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This text was developed to meet the need for a text to provide written theory, and a practical step-by-step instruction in learning motorcycle mechanics. The text breaks the motorcycle into its basic component systems. The chapters (23) deal with these individual sub systems, i.e., fuel, exhaust, ignition, etc. The text has many excellent drawings and photographs.

COMMENTS

This resource does not conform to the normal text format, i.e., review questions at the end of chapter, and repetition for reinforcement. It contains good explanations of concepts and theories and shows how they are put to use. It would probably be best used as a reference for a motorcycle maintenance class.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: MOTORCYCLES (from inside out and how to keep them right side up)

AUTHOR: Griffin

SOURCE: Prentice Hall, Inc.
Englewood Cliffs, New Jersey 07632

Order#: 013-604033-0 Price: $4.95 Copyright 1978

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 239

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- ● reading level 8.5 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This book is designed to explain to the inexperienced motorcyclist how a motorcycle works, how to ride one, and it dispells some of the prejudice against them. It is well illustrated. The topic headings are:

The history of motorcycling
Fitting apparel
What to wear where
The finer points of pavement safety, away from the road
A noise upon the land
Your engine, why it does what it does
Tools . . . you gotta have tools
Basic motorcycle care
Fundamentals of trouble shooting
Basic formulas for basic bikers
Choosing a used motorcycle

COMMENTS

This book does not follow text book format. Some of the photographs are excellent, and the section on history, although brief, is very informative. This book may be best used as a reference rather than the text for a class on motorcycles.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SELECTING AND STORING FUELS AND LUBRICANTS

AUTHOR: Parady

SOURCE: AAVIM
Engineering Center
Athens, Georgia 30602

See back for ordering information

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- ● modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 55

MATERIAL READABILITY

- ● large print format
- ● double column copy
- ● generous paragraph spacing
- ● high interest level motivator illustrations
- ● reading level 8 grade
- 0 reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- 0 B/W
- ● color

INTENDED USE

- ● student resource
- ● teacher resource
- 0 administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- ● performance objectives
- 0 student activities
- ● student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- ● 35mm slide
- 0 35mm slide w/cassette
- 0 length _____ min.
- ● OH projectuals
- ● color
- 0 B/W
- 0 games
- 0 other _____

VGRD

DESCRIPTION

Selecting and Storing and Lubricants can be ordered in 3 parts:

Manual	#102	$2.60
Transparency Masters	#M102	$6.00
Slides	#S102	$24.75

The manual is divided into two main parts:

Selecting and Storing Fuels
Selecting and Storing Lubricants

The slides and the transparencies closely correspond with the pictures in the text.

7

COMMENTS

U

The masters can be used either to make overhead transparencies or worksheets for the students. Good unit not necessary to purchase manual, slides and transparencies since all contain the same illustrations.

Alot of good information but manual may be difficult to read. Illustrations good and entertaining.

VCRD

* RECOMMENDED 0 NOT RECOMMENDED

214

TITLE: SETTLERS IN AMERICA

AUTHOR: Lowrie and Stein

SOURCE: New Readers Press
Box 131
Syracuse, New York, 13210

Order # 498 Price $2.40 Copyright 1977

SUBJECT AREA: Miscellaneous Subject Area

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ○ develops world of work concept
- ○ promotes development of psycho-motor skills
- ○ provides immediate feedback
- ○ modifiable instructional format
- ● reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- ○ hardbound
- ● paper bound
- ○ loose leaf
- ○ stapled
- ○ plastic spine
- ● number of pages: 64

MATERIAL READABILITY

- ○ large print format
- ○ double column copy
- ○ generous paragraph spacing
- ○ high interest level motivator_____
- ● reading level 5 grade
- ○ reading level: professional

ILLUSTRATIONS

- ○ drawings/cartoons
- ● photographs
- ○ charts/graphs
- ● B/W
- ○ color

INTENDED USE

- ● student resource
- ● teacher resource
- ○ administrator resource
- ○ individual instruction
- ○ group instruction
- ● secondary
- ○ post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ○ bibliography/references
- ○ performance objectives
- ○ student activities
- ○ student work sheets
- ○ review questions
- ○ answer key
- ○ teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- ○ film loop/strip 8mm
- ○ film loop/strip 16mm
- ○ film reel-to-reel 8mm
- ○ film reel-to-reel 16mm
- ○ 35mm slide
- ○ 35mm slide w/cassette
- ○ length _____min.
- ○ OH projectuals
- ○ color
- ○ B/W
- ○ games
- ○ other _____

VC RD

DESCRIPTION

This booklet contains a variety of information concerning the lives, contributions, and histories of those nationalities and ethnic groups who comprise America today. The groups include: native Americans, Spanish and Portuguese, French, etc. - in all thirty ethnic groups are represented.

COMMENTS

This would be valuable as a tool for the development of self worth in disadvantaged students. The emphasis is placed on occupational contributions of settlers.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SHOP MADE EASY

AUTHOR: Cahaneo

SOURCE: Frank E. Richards Publishing Co., Inc.
Order Department
P. O. Box 66
Phoenix, New York, 13135

SUBJECT AREA: Miscellaneous Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- ● promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- ● reinforces positive personal/ social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 134

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- ● high interest level motivator use of tools
- ● reading level 6 grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- ● student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- ● bibliography/references
- 0 performance objectives
- ● student activities
- ● student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____ min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This simply-written book was developed to give students basic understanding in the use of hand tools. It contains elementary level descriptive information on tools and materials. The book is divided into 4 sections: woodworking, metal working, mechanical drawing, and plastics. Numerous projects with comprehensive step by step instructions are included.

COMMENTS

This book may be useful with some disadvantaged students who need very structured experiences. The technical level is as simple as possible and projects include drawings and very complete instructions.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SHOP MEASURING INSTRUMENTS
(Series of 6, see back)

AUTHOR: Dean

SOURCE: Coronet
65 East South Water St.
Chicago, Illinois 60601

Order #: MO222 Price: $95.00 Copyright: 1971

SUBJECT AREA: Miscellaneous

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
● promotes development of psycho-motor skills
● provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 12

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
● length 8-12 min.
0 OH projectuals
● color
0 B/W
0 games
● other 35mm filmstrips/cassettes

VCRD

DESCRIPTION

The Shop Measuring Instrument series contains 6 filmstrips with cassettes, library cards, and filmstrip guide packaged in a sturdy cardboard box. The cassettes are recorded identically on both sides with audible pulse but will automatically advance. The films are:

1. Steel Rubs and Related Instruments - 9 min.
2. Calipers and Dividers - 8 min.
3. Micrometers - 12 min.
4. Vernier Instruments - 11 min.
5. Dial Indicators - 9 min.
6. Gage Blocks - 10 min.

The guide includes hints, objectives, summaries and "for further study" questions for each filmstrip.

COMMENTS

All films show how to use instruments then ask students to read the instrument. Explanations are slow, pricise and easy to understand. Reviews are included on some filmstrips.

Packaging allows filmstrip and cassette to be taken as a compact unit.

When field tested with disadvantaged students for the MVCRDC this resource was found to be superior.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: TALENT TRAINING EXERCISES
(Series of 2, see back)

AUTHOR: Daily

SOURCE: The Allington Corporation
801 North Pitt Street
Alexandria, Virginia

Order #: By title Price: See back Copyright: 1968

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 180 Pts. I & II
68 Inst. Man.

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
● high interest level
motivator Nature of exercises
● reading level 6 grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
● student work sheets
● review questions
● answer key
● teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

Parts I & II consist of 30 aptitude training exercises dealing with abstract reasoning, visualization, block counting, technical comprehension, visualization in three dimensions, and technical information. The exercises resemble aptitude tests with explanations of underlying principles. Students read the caption, examine the illustration, and answer questions about the illustration.

Student Manual I & II	Price:	$3.00 each
Instructor's Manual	Price:	$2.50

COMMENTS

The purpose of the exercises is to enhance the students' ability to solve problems, thus increasing their ability to succeed in later vocational training courses. As such, it would be suitable for disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: TECHNICAL DICTIONARY

AUTHOR: Gerrish

SOURCE: Goodheart-Willcox Company
123 W. Taft Drive
South Holland, Illinois 60473

Order #: 2018 Price: $7.96 Copyright: 1976

SUBJECT AREA: Miscellaneous

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

● hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 368

MATERIAL READABILITY

0 large print format
● double column copy
● generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
● individual instruction
● group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This is a dictionary of technical terms in aerospace technology, air conditioning, architectural drafting/machine drafting, crafts, automation, automotive, construction, wookworking, electricity/electronics, metalworking, graphics, painting and decorating, plumbing and welding.

COMMENTS

The definitions are easy to read and appear easy to understand. List is alphabetical and each term is identified as to which trade it belongs in.

Good reference for classroom or individual student.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: UPHOLSTERING FOR EVERYONE

AUTHOR: Parker, Fornia

SOURCE: Prentice Hall, Inc.
Englewood Cliffs, New Jersey 07632

Order #: 087909-857-5 Price: $17.50

SUBJECT AREA: Miscellaneous Subject Areas

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
● promotes development of psychomotor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

● hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 674

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
● reading level 12 grade
0 reading level: professional

ILLUSTRATIONS

● drawings/cartoons
● photographs
● charts/graphs
● B/W
0 color

INTENDED USE

● student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VGRD

DESCRIPTION

This is a handy person's "do-it-yourself" book. It is not designed as a classroom text. Topic areas include:

Tools	Materials	Plotting
Frames	Basic Operations	Cutting Covers
Building Pad Seats	Building Spring Seats	Sewing Covers
Building Arms	Building Wings	Covering Seats
Building Backs	Measuring	Covering Inside Arms
Covering Inside Backs	Cushions & Pillows	Outside Covers
Channeling	Tufting	Notes on Leather & Heavy Plastic
Stools	Ottoms	Benches
Love Seats	Sofas	Re-covering
Repairing Furniture	Restyling Furniture	

The book is highly illustrated and has easy reference sections.

COMMENTS

This book was not written specifically for disadvantaged students. The subject matter is presented in a factual manner which might disinterest students. It is a good resource book but due to the format and prohibitive reading level it is not recommended.

VCRD

0 RECOMMENDED ● NOT RECOMMENDED

TITLE: ANNOTATED BIBLIOGRAPHY OF CONSUMER HOMEMAKING: MATERIALS IN HOME ECONOMICS ANNOTATED BIBLIOGRAPHY OF OCCUPATIONAL AND CAREER MATERIALS IN HOME ECONOMICS

AUTHOR: Baker

SOURCE: Minnesota Instructional Materials Center
3300 Century Avenue
White Bear, Minnesota 55110

Order#: 805 Price: $4.00/set Copyright: 1976

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psychomotor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 1 loose leaf
- 0 stapled
- 0 plastic spine
- 1 number of pages: 241 & 152

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- 1 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 1 B/W
- 0 color

INTENDED USE

- 0 student resource
- 1 teacher resource
- 1 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 1 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

The bibliographies cover the following areas: Comprehensive Child Development, Clothing and Textiles, Consumer Education, Family Life Education, Foods and Nutrition, Housing and Home Furnishings, General, Personal Services, and Hospitality - Recreation. Typical entries include: title, author, publisher, cost, subject, form of media, use and a brief annotation. This is a 2 volume set.

COMMENTS

There is a good mix of print and non-print, commercial and non-commercial material. The descriptions, or annotations, are brief but helpful in amplifying the information given in check list form. Some materials are noted as being useful with special needs students, which may include the disadvantaged ones.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: BASIC BUSINESS: A TEACHER'S GUIDE TO AN EMPLOYMENT ORIENTATION COURSE FOR SPECIAL NEEDS STUDENTS

AUTHOR: Grubb

SOURCE: The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer campus
New Brunswick, New Jersey 08903

Order # SP-386 Price $3.50 Copyright 1976

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 63

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
● group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
● bibliography/references
● performance objectives
● student activities
● student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This item is part of a series designed to evaluate the abilities of special needs students and prepare them for mainstreaming into a regular vocational program. The main topic areas covered include basic office routines, the use of various common office machines, typing and related information, the VICA school store and school based business jobs. There are also projectural masters. Each individual lesson includes objectives, methods, teacher preparation, student activities, and evaluation.

COMMENTS

This material may be very useful in planning an introductory course on office routines and operation of business machines. The task level is fairly simple and much stress is laid on the demonstration method. However, the evaluation suggestions are very vague.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE BEAUTY CULTURE: A TEACHER'S GUIDE TO AN EMPLOYMENT ORIENTATION COURSE FOR SPECIAL NEEDS STUDENTS

AUTHOR Grubb

SOURCE The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order #: SP-387 Price: #4.28

SUBJECT AREA Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psychomotor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- ● loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 97

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- ● high interest level
  motivator blacks included in illustrations.
- 0 reading level ____grade
- ● reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- ● group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- ● bibliography/references
- ● performance objectives
- ● student activities
- ● student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

Both general objectives for the course and specific objectives for each lesson are given. The evaluation section states only that students are to be evaluated on the student activities. Black females are included in the many illustrations. This guide's best use may be as a source for transparency masters. It is designed to be used by a teacher giving group instruction.

COMMENTS

This is one of a series of teacher's guides for units designed to evaluate the abilities of special needs students for possible inclusion into a regular voc-ed program. Each lesson consists of objectives, lesson content, teacher preparation, student activity and evaluation. This guide includes a short list of references and many masters for projectors and handout sheets. Subject area content includes good grooming and personality, makeup, manicures, hair and skin care, and how to do basic shampoos, sets and facials.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CATALOG OF INSTRUCTIONAL MATERIAL FOR THE HANDICAPPED LEARNER

AUTHOR: Handicapped Learner Materials Distribution Center

SOURCE: Handicapped Learner Materials Distribution Center
Indiana University
Audio-Visual Center
Bloomington, Indiana 47405

Order#: by price Price: $6.95 Copyright: 1979

SUBJECT AREA: Professional

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 408

MATERIAL READABILITY

0 large print format
● double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
● administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This is a bibliography of resources available to aid teachers of handicapped learners. The list is extensive covering all areas of education not just vocational areas. Each entry provides the following information:

1. title
2. type of media (print, film, etc.)
3. length (min./pages)
4. a brief commentary
5. a classifying heading
6. publisher and copyright date

The publishers are listed at the back of the guide. Prices of materials are not included.

COMMENTS

This reference primarily contains resources for disadvantaged students rather than handicapped LD/MR students. Some materials are certainly interchangeable, some are only for handicapped, but most are for disadvantaged.

The commentaries generally do not give any clues to the effectiveness, appropriateness, or outstandingness of the resources described.

Publishers list is lengthy and is helpful when obtaining vendor catalogs.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: A CATALOG OF OBJECTIVES FOR COMPETENCY BASED INSTRUCTION

AUTHOR:

SOURCE: For Information on prices and availability:
The Florida State University
Dr. Dugh Hinely, Project Director
Industrial Arts Education

Copyright: 1976

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: ± 40

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
● performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The catalogs contain duties, tasks, performance objectives, criterion-referenced measures, and performance guides for the content areas listed below.

COMMENTS

The following catalogs are available:

PVIA 5846 - Prevocational Construction

PVIA 5850 - Prevocational Power and Transportation

PVIA 5890 - Prevocational American Industry

TOIA 5898 - Technically Oriented Industrial Materials and Processes

PVIA 5839 - Prevocational Graphic Communications

NOTE: The catalogs of objectives are designed to be used as supplements to the Florida State Guides.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CLASSROOM ACTIVITIES FOR HELPING SLOWER LEARNING CHILDREN

AUTHOR: Lucas

SOURCE: Prentice Hall
P. O. Box 10406
Newark, New Jersey 07101

Order # ISBN 876282028 Price $3.96 Copyright 1974

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 56

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- ● performance objectives
- ● student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

The guide presents suggested activities to enhance learning experiences of slow learners. Discussed are independent activities as well as group activities and resources.

COMMENTS

Suggested individual and group acitivities are supplemented with illustrations. While many of the specific activities and content areas are not directly applicable to vocational instruction, the general process or type of activity could be used with the specific content needed, added by the vocational teacher.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: THE COMMUNITY RESOURCE PERSON'S GUIDE FOR EXPERIENCE-BASED LEARNING

AUTHOR: Burt & Douglas

SOURCE: Northwest Regional Educational Laboratory
710 S.W. Second Avenue
Portland, Oregon 97204

Order #: 0-89354-605-4 Price: $.95 Copyright: 1977

SUBJECT AREA: Professional Resource

FEATURES FOR DISADVANTAGED STUDENTS

- ● develops self-worth concept
- ● develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 24

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- ● photographs
- 0 charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- ● student activities
- 0 student work sheets
- ● review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This guide is designed to assist the resource person in becoming aware of his educational role with respect to experience-based learning. Covered are the following topics: What is Experience-Based Learning, Planning of Your Time With Students, Student Expectations, Your Role as Evaluator, etc.

COMMENTS

The guide is to used in conjunction with the teacher text: Experience-Based Learning: How to Make the Community Your Classroom, and student texts. The total system would be useful in the development of individually-oriented vocational education experiences.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: CONSTRUCTION TRAINING RESOURCE CATALOG

AUTHOR: Eaton (Ed.)

SOURCE: Associated Builders and Contractors, Inc.
P.O. Box 8733
Baltimore-Washington International Airport, Maryland 21240

Order #: By title

Copyright: 1976

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 212+

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This resource lists 450 instructional resources such as 16 mm films, 35 mm slides, 8 mm film loops, video cassettes, filmstrips, transparencies, textbooks, manufacturers brochures, wall charts, etc. Complete order information as well as rental and purchase prices are provided. The resource is divided into areas such as: Construction Promotion, Air Conditioning, and Refrigeration, Carpentry, Construction Equipment, Insulation Masonry, Plastering, Roofing, Sheet Metal, Tools, Miscellaneous Trades, etc.

COMMENTS

Typical entries provide such information as: title, length (if appropriate), publication date, producer, source, order number, and price. A brief, one-sentence description of the entry is also provided in most cases. Listed in the appendix are sales representatives, sales offices, and field offices of various supply distributors.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE COOPERATIVE OFFICE EDUCATION

AUTHOR Burghardt and Shack

SOURCE The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer campus
New Brunswick, New Jersey 08903

Order # BE-29 Price $3.75 Copyright 1969

SUBJECT AREA Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 117

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
● photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
● student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

The first portion of this book reviews the functions of the Office Occupations Co-op Teacher. The second portion consists of two large appendices. The first appendix contains specimen forms, letter, and materials. The second appendix consists of pictures that may be used with students as a visual guide to job opportunities.

COMMENTS

This book is basically a guide for the Co-op teacher of Office Occupations. Some of the materials contained in the appendices may be of use with disadvantaged students enrolled in an Office Occupations program.

VCRD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE	DISTRIBUTIVE EDUCATION SPECIAL NEEDS CONSIDERATION FOR DISADVANTAGED STUDENTS
AUTHOR	Dolnick
SOURCE	The New Jersey Vocational-Technical Curriculum Rutgers State University Building 4103 - Kilmer Campus New Brunswick, New Jersey 08903 Order #: OE-144 Price: $2.00
SUBJECT AREA	Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 17

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- ● bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This teacher's or administrator's manual lays the foundation for specific D. E. curriculum construction for the disadvantaged by providing basic information about them: their characteristics, status in the educational picture, and needs. The manual points out the advantages of a "vocational view" in the elementary schools as preparation, and suggests a change from traditional grade levels in the D. E. program to an ungraded program. Specific jobs are listed as well as references for background reading.

COMMENTS

This manual would be useful to a D. E. teacher planning curriculum for special needs students, especially disadvantaged ones.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: EDUCATION IN AGRICULTURE FOR THE EDUCATIONALLY DISADVANTAGED

AUTHOR: Curtis

SOURCE: ERIC
Document Reproduction Service
P. O. Box 190
Arlington, VA 22210

Order #: ED 115 9[illegible] Price: $3.32 Copyright: 1974

SUBJECT AREA: Professional Resource

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 51

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
● administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

524217

DESCRIPTION

This resource is the final report of a project designed to alleviate a recongnized need of educationally disadvantaged students enrolled in vocational agriculture classes in Pennsylvania. The need extended to teacher preparation, instructional materials, and vocational guidance. The project involved the development and testing of instructional materials in Ornamental Horticulture, Agriculture Mechanics, and Agricultural Production. This resource contains the statistical results of the testing program, but does not contain the educational documents developed in the project.

COMMENTS

The resource is primarily the final report of a project on the disadvantaged in vocational agriculture. It appears to be of limited use as an educational development resource and is not recommended for that reason.

VCRD

0 RECOMMENDED • NOT RECOMMENDED

TITLE: ELIMINATING ETHNIC BIAS IN INSTRUCTIONAL MATERIALS

AUTHOR: Dunfee, ed.

SOURCE: Association for Supervision and Curriculum Development
1701 K Street, Suite 1100
Washington, D.C. 20006

Order#: 611-7402 Price: $3.25

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 53

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VGRD

DESCRIPTION

This booklet is designed to be a teacher's resource in the area of ethnic and sexual bias. Contained within are short articles which deal with the detection, examination, and elimination of bias in school texts. A sample textbook evaluation form is included. Articles are supported by extensive references.

COMMENTS

This publication may be of use to the vocational educator who is involved in course planning or textbook selection.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

250

TITLE: EXPERIENCE-BASED LEARNING: HOW TO MAKE THE COMMUNITY YOUR CLASSROOM

AUTHOR: McClure, Cook, Thompson

SOURCE: Northwest Regional Educational Laboratory
710 S.W. Second Avenue
Portland, Oregon 97204

Order #: ISBNO-89354-600-3 Price: $9.45 Copyright: 1977

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 246

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This is a teacher's guide to be used in the development of programs and activities which utilize community resources. Topics covered include: experience based learning, structuring experiences, utilization of community resources, development of student projects, locating and involving resource people, and managing education.

COMMENTS

This guide would be useful for planning experiences for all students, particularly disadvantaged vocational students. It provides rationale and instruction for development and implementation of educational experiences based on community resources. Additional materials are available for students and learning resource persons.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HANDBOOK FOR VOCATIONAL INSTRUCTORS INTERESTED IN COMPETENCY-BASED EDUCATION

AUTHOR: Burger & Lambrecht

SOURCE: Minnesota Instructional Materials Center
3554 White Bear Lake Avenue
White Bear Lake, Minnesota 55110

Order #: 907 Price: $2.00

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 114

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
● post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

DESCRIPTION

This handbook is designed to help vocational educators develop articulated programs for secondary and post-secondary students enrolled in agriculture, business and office, distributive education, health fields, home economics, or industrial fields. The handbook recommends a competency-based approach. Areas covered include: Organization of the Local Vocational Education Programs; Content, Organization, and Instructional Sequence: Guidelines for Writing a Module; and Management of Instruction for an Occupation.

COMMENTS

The handbook could serve as a guide for the vocational educator developing competency-based instruction for regular or disadvantaged students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: HEALTH CLUSTER FOR SPECIAL NEED YOUNGSTERS IN THE MIDDLE SCHOOL

AUTHOR: Milligan

SOURCE: The New Jersey-Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order #: CE-321 Price: $4.25

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
● develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 84

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
● performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This teacher's manual contains the essentials for development of a career education program on health occupations. It incorporates a "hands-on" type instructional approach is designed which utilizes community resources to stimulate interest. The overall instructional approach is designed to bring interested youngsters into the work-study program when they have reached the appropriate maturity.

COMMENTS

This manual is specifically designed for use with disadvantaged students. Necessary equipment and resources for the "hands-on" approach are listed with each set of objectives and tasks.

VCRD

1 RECOMMENDED 0 NOT RECOMMENDED

TITLE: HELPING EDUCATIONALLY DISADVANTAGED STUDENTS THROUGH VOCATIONAL EDUCATION

AUTHOR:

SOURCE: New Jersey State Dept. of Ed.
225 West State St.
Trenton, New Jersey 08625

Order #: By title

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: 7

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This brochure was prepared by the New Jersey State Department of Education. Its contents include:

1. The Problem of the Educationally Disadvantaged
2. The Educationally Disadvantaged Legally Defined
3. Legislation for the Vocational Preparation of the Educationally Disadvantaged
4. New Jersey's Model for the Vocational Preparation of the Educationally Disadvantaged
5. The Unfinished Task
6. Services and Resources from the State Department of Education.

COMMENTS

Although much of the information is specific to New Jersey, this resource clearly defines and explains who the educationally disadvantaged are and what needs have to be met.

Especially helpful for the educator who needs an introduction to needs and legislation for the disadvantaged.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: I CAN-IDEAS FOR TEACHERS

AUTHOR:

SOURCE: State Department of Education and Cultural Services
Education Building
Augusta, Maine 04330

Order # by title

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 77

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
● student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This publication is designed to be an idea booklet whereby teachers may gain some insight into helping disadvantaged students build confidence and prepare for today's work world. It is composed of 12 chapters dealing with management, mathematics, consumer information, etc. Contributions in each chapter have been made by a number of vocational educators from the state of Maine.

COMMENTS

This publication may present some new ideas for teachers of disadvantaged vocational students. It doesn't represent the orientation of a specific vocational area, rather, it is written in general terms and is intended to be a source for ideas.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: INFORMAL READING DIAGNOSIS

AUTHOR: Potter & Rae

SOURCE: Prentice-Hall, Inc.
Englewood Cliffs, New Jersey

Order#: 0-13-464453-0 Copyright: 1973

SUBJECT AREA: Professional Resource

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- ● paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 221

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- ● drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- ● individual instruction
- ● group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VC RD

DESCRIPTION

This resource is designed to provide the classroom teacher with practical methods for diagnosing reading skills. Methods suggested can be used with individual students or with groups. Examples of tests are provided, as are suggested modification strategies. Theory and practice of diagnostic teaching are discussed. Major topical areas include: Overview of Testing and the Diagnostic Process, A Model of Reading, Perceptual Discrimination Skills, Receptive and Generative Language Skills, Phonics and Word Analysis, the Assessment of Oral Reading, the Assessment of Silent Reading, Study and Reference Skills, Attitudes and Appreciations in Reading Skills Development, and Teacher's Guide to the Use of Informal Reading Inventories.

COMMENTS

This resource may be more technical and/or theoretical than the typical classroom teacher might expect from the title. Content appears to be sound, but the technical/theoretical level may make it difficult to utilize fully. For this reason it is marginally recommendable.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: INSTRUCTIONAL MATERIALS FOR DISTRIBUTIVE EDUCATION

AUTHOR: Stevenson

SOURCE: The New Jersey Vocational-Technical Curriculum Laboratory
Rutgers State University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Order #: DE-141 Price: $2.00

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 82

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This material provides a current (1972) listing of reference materials for teachers of distributive education. Types of materials include: books, booklets, charts, filmstrips, and periodicals. Included is a section on guidance.

COMMENTS

This material would be useful for either beginning or enhancing a resource file. Many of the entries would be useful with disadvantaged as well as regular students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: PEDIATRIC ASSISTANT
(A program development guide)

AUTHOR: Keer, Peterson, & Gould

SOURCE:
Program in Health Occupations Education
The University of Iowa
135 Melrose Avenue
Iowa City, Iowa 52240

Order #: by title Price: $1.50

SUBJECT AREA: Professional

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 85

MATERIAL READABILITY

● large print format
0 double column copy
● generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
● administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
● bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

Pediatric Assistant is designed to assist in the development and implementation of programs which provide pediatric assitants and pediatric team members with technical-level preparation. The contents include:

Purpose and use of the guide
Background for program development
The role of the pediatric assistant
Toward a philosophical framework
Some considerations for curriculum development
Potential students and career mobility
Elements of a pediatric assistant program
Leadership of administrators in program development

COMMENTS

The guide is thoroughly researched and provides good and useful information for developing a program for training pediatric assistants.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SELECT STUDENT INSTRUCTIONAL MATERIALS: MODULE B-5 OF CATEGORY B-INSTRUCTIONAL PLANNING, PROFESSIONAL TEACHER EDUCATION MODULE SERIES

AUTHOR:

SOURCE: American Association for Vocational Instructional Materials (AAVIM)
120 Engineering Center
Athens, Georgia 30602

Order #: 15BN-0-914452-55-X B-5 Price: $2.00 Copyright: 1977

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 32

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

534257

DESCRIPTION

This individualized instructional module is designed to assist the vocational educator in the selection of appropriate student instructional materials. The module is divided into three learning experiences: selection and securing of educational materials for a contrived situation; critique of educational materials; and selection and securing of educational materials for an actual classroom lesson. Included in the first learning experience is a presentation of the Flesch Reading Formula.

COMMENTS

The following text is required for the completion of this module:

Smith, Hayden R., and Thomas, S. Nagel, Instructional Media in the Learning Process. Columbus, Ohio: Charles E. Merrill Publishing Co;, 1972.

This instructional module may be valuable to the vocational educator interested in a comprehensive selection process for student instructional materials.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: SPECIAL NEEDS POPULATIONS: ANNOTATED BIBLIOGRAPHIES ON BILINGUAL, CORRECTIONAL, MIGRANT, AND HANDICAPPED POPULATIONS WITH UNIQUE VOCATIONAL NEEDS

AUTHOR: Magisos, and Stakelon

SOURCE: The Center for Vocational Education
The Ohio State University
1960 Kenny Road
Columbus, Ohio 43210

Order # see back Price see back Copyright 197

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- 0 number of pages: 139

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- 0 reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- 0 teacher resource
- 0 administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- 0 subject index
- 0 bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This annotated bibliography is divided into four major sections: Bilingual Vocational Education; Correctional Vocational Education; Vocational Education for Migrants, and Vocational Education for the Handicapped. Entries are taken from: ERIC documents, AIM/ARM documents, Journal Articles, and current projects.

COMMENTS

The abstracts may provide an easy-to-use guide to professional literature in the ERIC or ERIC/CE system as well as funded projects relating to the areas listed above. An update could be easily provided by using the annual indexes of RIE and Resources in Vocational Education for 1976 and 1977.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: TEACHER'S GUIDE FOR VOCATIONAL RELATED TRAINING FOR SPECIAL STUDENTS

AUTHOR: Shipe

SOURCE: Tennessee Division of Vocational-Technical Education
Communications Office
200 Cordell Hull Building
Nashville, Tennessee 37219

Order # 021-00003R Price $4.25 Copyright 1972

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 225

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
● performance objectives
● student activities
● student work sheets
● review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VC RD

DESCRIPTION

This publication is divided into four sections. Section 1, Equipment and Materials, covers common instructional aids such as cassette players and overhead projectors. Section 2 deals with suggested instructional units. The units are developed around common operations, procedures, and forms (i.e. job applications, balanced meals, bank accounts, newspapers, postal service, etc.). Section 3 proposes grading standards and Section 4 lists references.

COMMENTS

The guide is designed for use with secondary disadvantaged, handicapped, or regular vocational students. The suggested units, which include objectives, vocabulary and exercises, could be used in most pre-vocational or job related basic skills programs as is, or modified easily to suit individual or local needs.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE TECHNIQUES FOR TEACHING DISADVANTAGED YOUTH IN VOCATIONAL EDUCATION

AUTHOR Bossitt, Letwin

SOURCE ERIC
Document Reproduction Services
P. O. Box 190
Arlington, VA 22210

Order #: ED 061 453 Price: $6.58

SUBJECT AREA Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 106

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level ____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- 0 charts/graphs
- 0 B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length ____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This resource provides vocational educators with a practical reference on problems relating to the education of disadvantaged students. The major theme used the teacher as the major factor in program success. Several aspects, concerning vocational education of the disadvantaged, are considered; there include:

1. Identification of the disadvantaged and their needs.
2. Motivation
3. Teacher/student relationships
4. Counseling
5. Grouping disadvantaged students
6. Curriculum
7. Teaching methods
8. Program evaluation
9. Available federal resources

COMMENTS

This resource places major importance on the role of the educator in the delivery of services to disadvantaged vocational students. The developers have attempted to provide answers to some frequently asked questions concerning meaningful and realistic vocational education for the disadvantaged.

VC RD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: TRAINING THE CONSTRUCTION LABORER

AUTHOR:

SOURCE:
Maryland Department of Education
State Media Services Center
Post Office Box 8717
Baltimore-Washington International Airport
Baltimore, Maryland 21240

Note: See comments concerning availability

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
0 stapled
0 plastic spine
0 number of pages: _____

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
0 reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
0 teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length 20 min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This resource is an orientation film designed for the foreman/instructor of a construction training program. The film is sexually though not racially stereotyped. Areas portrayed include: concrete setting and removal, blasting, safety, tree removal, and welding. Knowledge of construction in-service training vernacular is assumed.

COMMENTS

The resource would be useful as an introduction to the foreman/instructor of a construction training program. Content is not so specific as to be useful beyond that purpose. The relative difficulty of gaining access to a copy of this film has caused the reviewers to rate it "not recommended".

VC RD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE VOCATIONAL/CAREER EDUCATION PROGRAMS

AUTHOR

SOURCE Wisconsin Vocational Studies Center
964 Educational Sciences Bldg.
1025 West Johnson St.
Madison, Wisconsin 53706

Order #: 177 Price: $3.00 Copyright: 1978-79

SUBJECT AREA Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
0 loose leaf
● stapled
0 plastic spine
● number of pages: 81

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level ____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
● administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

0 subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length ____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This publication contains information on the Vocational/Career Education programs which have been funded by the 1976 Vocational Amendments and Wisconsin's 16 Vocational, Technical, and Adult Education Districts to provide services to special needs students.

COMMENTS

The resource is specific to Wisconsin schools and programs and has little application elsewhere.

VC RD

0 RECOMMENDED 0 NOT RECOMMENDED

TITLE: VOCATIONAL EDUCATION FOR STUDENTS WITH SPECIAL NEEDS: AN ADMINISTRATOR'S HANDBOOK

AUTHOR: Altfest and Hartley

SOURCE: Department of Vocational Education
Colorado State University
Fort Collins, Colorado 80523

Order #: By title Price: $4.25

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psychomotor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
● paper bound
0 loose leaf
0 stapled
0 plastic spine
● number of pages: 41

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
● charts/graphs
● B/W
0 color

INTENDED USE

0 student resource
● teacher resource
● administrator resource
0 individual instruction
0 group instruction
● secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
0 bibliography/references
0 performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

This administrator's handbook addresses the following areas with respect to the disadvantaged or handicapped student; identification, needs assessment, development of priorities, administrative systems, coordination of resources, individual prescriptive education, and evaluation. The appendices contain various forms usable in a disadvantaged or handicapped vocational education program.

COMMENTS

The handbook describes seven basic areas of administrative concern with respect to the provision of vocational education services for disadvantaged and handicapped students.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: VOCATIONAL EDUCATION/SPECIAL EDUCATION PROJECT CLUSTER GUIDES (Automotive and Power Services, Clothing and Textile Services, Construction, Distribution, Graphics and Communication Media, Manufacturing, and Office and Business Occupations)

AUTHOR:

SOURCE: Central Michigan University
Mt. Pleasant
Michigan 48859

(Not currently available for Purchase)

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

0 develops self-worth concept
0 develops world of work concept
0 promotes development of psycho-motor skills
0 provides immediate feedback
0 modifiable instructional format
0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

0 hardbound
0 paper bound
● loose leaf
0 stapled
0 plastic spine
● number of pages: 146-238 each

MATERIAL READABILITY

0 large print format
0 double column copy
0 generous paragraph spacing
0 high interest level motivator_____
0 reading level _____grade
● reading level: professional

ILLUSTRATIONS

0 drawings/cartoons
0 photographs
0 charts/graphs
0 B/W
0 color

INTENDED USE

0 student resource
● teacher resource
0 administrator resource
0 individual instruction
0 group instruction
0 secondary
0 post-secondary

INSTRUCTIONAL FORMAT

● subject index
● bibliography/references
● performance objectives
0 student activities
0 student work sheets
0 review questions
0 answer key
0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

0 film loop/strip 8mm
0 film loop/strip 16mm
0 film reel-to-reel 8mm
0 film reel-to-reel 16mm
0 35mm slide
0 35mm slide w/cassette
0 length _____min.
0 OH projectuals
0 color
0 B/W
0 games
0 other _____

VCRD

DESCRIPTION

These teacher guides consist of an occupational task analysis dealing with the particular cluster. Included are: cluster and subscluster commonality analysis, common cluster tasks (behavioral task knowledges/task skills, instructioanl methods and materials), subcluster tasks, instructional materials bibliography, and appendices.

COMMENTS

The guides are designed to enhance cooperative Vocational Education/Special Education teaching. They may be of assistance to the educator planning experiences in the various vocational clusters for disadvantaged students. There is stress on "hands on" and A-V media to illustrate the skills and concepts. One of the most valuable aids is each task sheet which includes the knowledges/skills needed, the instructional method, task-related competencies, instructional materials needed, language of the task, quantitative concepts, and suggestions for special techniques to be used for students with various handicaps.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: VOCATIONAL PROGRAMS FOR DISADVANTAGED IN ILLINOIS

AUTHOR: Weisman, Lawrence, Ed.

SOURCE: Division of Vocational and Technical Education
1035 Outer Park Drive
Springfield, Illinois 62706

Order #: See back Copyright: 1972/73

SUBJECT AREA: Professional Resources

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- 0 stapled
- 0 plastic spine
- ● number of pages: 107

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- 0 individual instruction
- 0 group instruction
- 0 secondary
- 0 post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

VCRD

DESCRIPTION

This text starts out with an overview of the disadvantaged student and then covers the issues of administration, curriculum strategies, induction systems, personal services and evaluation and follow-up. Each of the above areas is introduced and explained with examples of specific schools and colleges where the ideas have been implemented and evaluated. There are eight appendices that provide additional information covering the examples cited as well as sample form, ideas and information.

Specific purchasing information is available from the source.

This is also available on loan from East Central Curriculum Management Center
100 N. First St., E-426
Springfield, Illinois 62777

COMMENTS

The purpose of this research was to identify education-based activities which may be of benefit to the disadvantaged and determine if they are transportable to other situations, to determine if they could be used as an exemplary model. The information and ideas presented are backed with examples and ideas that should be of interest to who are interested in model delivery systesm.

NOT AVAILABLE AT MVCRDC

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

TITLE: WHAT VOCATIONAL EDUCATION TEACHERS AND COUNSELORS SHOULD KNOW ABOUT URBAN DISADVANTAGED YOUTH

AUTHOR: Peck

SOURCE:
ERIC
Document Reproduction Service
P. O. Box 190
Arlington, VA 22210

Order #: ED 059 351 Price: $3.29

SUBJECT AREA: Professional Resource

FEATURES FOR DISADVANTAGED STUDENTS

- 0 develops self-worth concept
- 0 develops world of work concept
- 0 promotes development of psycho-motor skills
- 0 provides immediate feedback
- 0 modifiable instructional format
- 0 reinforces positive personal/social behavior

PRINT MATERIAL FORMAT

- 0 hardbound
- 0 paper bound
- 0 loose leaf
- ● stapled
- 0 plastic spine
- ● number of pages: 47

MATERIAL READABILITY

- 0 large print format
- 0 double column copy
- 0 generous paragraph spacing
- 0 high interest level motivator_____
- 0 reading level _____grade
- ● reading level: professional

ILLUSTRATIONS

- 0 drawings/cartoons
- 0 photographs
- ● charts/graphs
- ● B/W
- 0 color

INTENDED USE

- 0 student resource
- ● teacher resource
- ● administrator resource
- 0 individual instruction
- 0 group instruction
- ● secondary
- ● post-secondary

INSTRUCTIONAL FORMAT

- ● subject index
- ● bibliography/references
- 0 performance objectives
- 0 student activities
- 0 student work sheets
- 0 review questions
- 0 answer key
- 0 teacher's handbook/manual

NON-PRINT MATERIAL FORMAT

- 0 film loop/strip 8mm
- 0 film loop/strip 16mm
- 0 film reel-to-reel 8mm
- 0 film reel-to-reel 16mm
- 0 35mm slide
- 0 35mm slide w/cassette
- 0 length _____min.
- 0 OH projectuals
- 0 color
- 0 B/W
- 0 games
- 0 other _____

DESCRIPTION

This resource is designed to assist teachers and counselors interested in reviewing the key concepts relative to working with disadvantaged youth in urban areas. Major sections include: Characteristics of Urban Disadvantaged Youth and Their Environment, Guidance and Counseling, Curriculum Design and Content, Teaching Techniques, Teacher Characteristics, and Placement of Students.

COMMENTS

This resource can provide the educator, administrator, or counselor with discriptive data concerning the urban disadvantaged. Selections dealing with curriculum content, teaching methods and placement should be of use in program development or modification.

VCRD

● RECOMMENDED ○ NOT RECOMMENDED

APPENDIX

Many publishers were contacted during search but not all had curriculum materials designed for disadvantaged students in vocational programs. The publishers and distributors, from whom resources actually were purchased and/or previewed by the MVCDRC, are listed below:

Abraxas Films
P. O. Box 186
Capitola, California 95010

American Association for Vocational Instructional Materials (AAVIM)
Engineering Center
Athens, Georgia 30602

American Learning Systems
P. O. Box 2173
Columbus, Georgia 31902

The Associated General Contractors of America
1957 "E" Street, N.W.
Washington, D. C. 20006

Cambridge Book Company
888 Seventh Avenue - 11th floor
New York, New York 10019

Career Aids, Inc.
8950 Lurline Avenue
Chatsworth, California 91311

Charles A. Bennett Company, Inc.
908 West Detweiller Drive
Peoria, Illinois 61614

Coronet: The Multimedia Co.
65 East South Water Street
Chicago, Illinois 60601
800-621-2131

Delmar Publishers
50 Wolf Road
Albany, New York 12205

Distributive Education Materials Laboratory
1885 Neil Avenue
115 Townshend Hall
The Ohio State University
Columbia, Ohio 43210

East Central Curriculum Management Center (ECCMC)
Illinois Office of Education
100 North First Street (E-426)
Springfield, Illinois 62777

Educational Designs, Inc. (EDI)
47 West 13th Street
New York, New York 10011

EDI Representative, Sid Haas
903 Caddington Avenue
Silver Spring, Maryland 20901

ERIC Document Reproduction Service
P. O. Box 190
Arlington, Virginia 22210

ESP, Inc.
1201 East Johnson
Box 5037
Jonesboro, AR 72401
800-643-5460

Fearon-Pittman Publishers
6 Davis Drive
Belmont, California 94002

Follett Distribution Center
P. O. Box 5705
Chicago, Illinois 60680

Frank E. Richards Publishing Company, Inc.
P. O. Box 66
Phoenix, New York 13088

Globe Book Company, Inc.
125 Fifth Avenue
New York, New York 10010

Goodheart-Willcox, Co., Inc.
123 West Taft Drive
South Holland, Illinois 60473

Gregg/McGraw Hill
Princeton Road
Hightstown, New Jersey 08520

McGraw-Hill, Doris G. Sharkey,
Marketing Representative
43 Delrey Avenue
Baltimore, Maryland 21228
301-788-4633

Grolier Educational Corporation
Instructional Systems Division
845 Third Avenue
New York, New York 10022

Hampden Publication, Inc.
Box 4873
Baltimore, Maryland 21211

Hayden Book Company, Inc.
50 Essex Street
Rochelle Park, New Jersey 07662

Instructional Materials Center
Main Building 2400
The University of Texas at Austin
Austin, Texas 78712

Instructional Materials Laboratory
(IML)
10 Industrial Education Building
University of Missouri-Columbia
Columbia, Missouri 65211

Industrial Training, Inc.
5990 East Fulton
P. O. Box 318
Ada, Michigan 49301

Janus Book Publishers
3541 Investment Blvd.
Suite 5M
Hayward, California 94545

Lakeshore Curriculum Materials
Company
2695 East Dominquey Street
P. O. Box 6261
Carson, California 90749

Litton Educational Publishing
7625 Empire Drive
Florence, Kentucky 41042

Mafex Associates, Inc.
90 Cherry Street
Box 519
Johnstown, Pennsylvania 15907

McGraw-Hill Book Company
1221 Avenue of the Americas
New York, New York 10020

Media Materials, Inc.
2936 Remington Avenue
Baltimore, Maryland 21211

Milday Publication Corporation
3839 White Plains Road
Bronx, New York 10467

Minnesota Instructional Materials
Center (MIMC)
3554 White Bear Avenue
White Bear Lake, Minnesota 55110

The New Jersey Vocational-Technical
Curriculum Laboratory
Rutgers University
4103 Kilmer Campus
New Brunswick, New Jersey 08903

Ohio Agricultural Education
Curriculum Materials Service
The Ohio State University
Room 254
2120 Fyffe Road
Columbus, Ohio 43210

Oklahoma State Department
Vocational and Technical Education
Curriculum and Instructional Materials
Center
1515 West Sixth Avenue
Stillwater, Oklahoma 74074

P. A. R. Incorporated
Abbott Park Place
Providence, RI 02903

Prentice Hall, Inc.
Englewood Cliffs, New Jersey 07632

Program in Health Occupations
Education
The University of Iowa
135 Melrose Avenue
Iowa City, Iowa 52240

Research and Curriculum Unit
Vocational-Technical Education
Drawer DX
Mississippi State University
Mississippi State, MS 39762

Restaurant-Hotel Learning Aids
5050 Excelsior Blvd.
Minneapolis, MN 55416

Robert J. Brady Pub. Co.
A Prentice-Hall Company
Bowie, Maryland 20715

Scholastic Book Services
904 Sylvan Avenue
Englewood Cliffs, NJ 07632

Sears, Roebuck and Co.
Consumer Information Services
Department 703
Sears Tower
Chicago, Illinois 60684

Selrite
School Equipment Corp.
225 West 34 Street
New York, New York 10001

Singer Education Division
Education Systems
3750 Monroe Avenue
Rochester, New York 14603

Southwestern Publishing
925 Spring Road
Pelham Manor, New York 10803

State of Tennesse
Department of Education
Division of Vocational-Technical
Education
200 Cordell Hull Building
Nashville, Tennesse 37219

The 2000 Company
Box 1055
1001 West 17th Street, Suite J
Costa Mesa, California 92627

United Transparencies, Inc.
P. O. Box 688
Binghamton, New York 13902

Universal Education & Visual Arts
100 Universal City Plaza
Universal, City, California 91608

W. B. Cavanaugh Company
Education Systems
P. O. Box 831
Columbia, Maryland 21044

Wisconsin Vocational Studies Center
University of Wisconsin-Madison
964 Educational Sciences Building
1025 West Johnson Street
Madison, Wisconsin 53706

Xerox Education Publications
P. O. Box 2639
Columbus, Ohio 43216